


## City of Alexandria, Virginia

3-25-08

## MEMORANDUM

DATE: MARCH 19, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) FOR THE SUMMER FOOD SERVICE PROGRAM FOR CHILDREN

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**ISSUE:** Consideration of a grant application for United States Department of Agriculture (USDA) funding from the Summer Food Service Program for Children.

**RECOMMENDATIONS:** That City Council authorize staff to:

- (1) Submit the grant application (due May 9, 2008) to the United States Department of Agriculture for continued funding and an estimated reimbursement amount of \$112,000 for program expenses; and
- (2) Execute all necessary documents that may be required.

**BACKGROUND:** The Department of Recreation, Parks and Cultural Activities has administered the Summer Food Service Program since 1979. In order to participate, program sites must meet the criteria established by the National School Lunch and Breakfast Program of USDA. The site must be "located in a geographical area served by a school in which 50 percent or more of the enrolled children are eligible for free or reduce priced school meals." Eligible programs will be able to serve up to two of the following meals; breakfast, lunch or snacks at no cost to the participants. The meal program will commence on June 23, 2008, operate Monday through Friday, excluding the July 4 holiday and end August 15, 2008.

As with the USDA After School Snack Program, the Department will contract with the Alexandria City Public Schools Food Service Department to prepare and deliver meals to 26 summer programs located at Cora Kelly, Mt. Vernon, Nannie J. Lee, Patrick Henry, William Ramsay and Charles Barrett Recreation Centers; Power-Up Program at George Washington Middle School; Tancil Court, John Adams, Jefferson-Houston, Warwick Village, MacArthur

and Ben Brenman Park Playgrounds; Therapeutic Recreation-Teen Scene and Camp Kaleidoscope at Lee Center, Alexandria Olympic Boys and Girls Club; Campagna Kids at three locations; the Court Services Unit Day Reporting Center; Community Lodgings and Brent Place (formerly Essex House) Apartments. An estimated 1,923 program participants, age 18 years and under, who attend one of the eligible sites will be served.

**FISCAL IMPACT:** The meals must be served free of charge in order to receive reimbursement from USDA. There is no requirement for the City to provide either cash or an in-kind match for this program. However, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight provided by the administering agency (Department of Recreation, Parks and Cultural Activities), as well as by the Office of Management and Budget and by the Finance Department. It should be noted that there are no additional monies available in the City budget to continue these activities once the estimated \$112,000 in program funds has been exhausted.

**STAFF:**

Kirk Kincannon, Director, Recreation, Parks and Cultural Activities  
Michael Stewart, Analyst, Department of Management and Budget  
Karen L. Winey, Grants Coordinator, Office of the City Manager