


City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 2, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE SUPPORT OF
THE CITY GOVERNMENT FOR FY 2008

ISSUE: Consideration of a Supplemental Appropriation Ordinance for the support of the City government for FY 2008.

RECOMMENDATION: That City Council pass this proposed Ordinance (Attachment 1) on first reading and schedule it for public hearing, second reading, and final passage on Saturday, April 12.

DISCUSSION: This Ordinance includes the appropriation of City Grants; the appropriation of Capital Project Fund Revenues; the transfer of General Fund budget authority among various departments; the appropriation of use of Money and Property revenues; and the appropriation of Charges for Services revenue. Staff recommends the FY 2008 Appropriations Ordinance be amended to accomplish the following:

- (1) The appropriation of grant revenue accepted or adjusted by the City in FY 2008, for specific programs, but not yet appropriated. A listing of grants is included as Attachment II and totals \$1,891,846.
- (2) The appropriation of \$94,031 of Developer Contributions and SUP Conditions of Capital Improvement Program Funds. This appropriation includes: \$6,550 for street cans; \$600 for On-Street Bike Pedestrian Trails; \$53,522 for the Water Quality Improvement Fund; and \$33,359 for traffic control devices.
- (3) The transfer of \$1,282,883 of existing communications-related staff and operating budgets from various City departments to establish consolidated budget authority of the new Office of Communications. The transfer reflects three positions and \$317,694 in both personnel and non-personnel budget amounts from the City Manager's Office; seven positions and \$865,189 in personnel and non-personnel budget amounts from the Information and Technology Services Department; and \$100,000 from the publication budget in a Non-Departmental account.

- (4) The transfer of \$5,000 of budget authority for the U.S.S Alexandria from a Non-Departmental account to the Office of Citizen Assistance where that expense is incurred.
- (5) The appropriation of \$36,554 of additional revenue from federal prisoner per diem rate increase to the Office of the Sheriff to be transferred to the CIP for Detention Center capital maintenance needs.
- (6) The appropriation of \$23,211 in Recovered Damages from the Jiffy Lube case for an evidence storage facility for Code Enforcement to the Department of General Services to be transferred to the CIP.
- (7) The appropriation of \$126,000 of Charges for Services Revenue related to the Virginia Paving Special Use Permit (SUP) approved by City Council November 28, 2006. Virginia Paving's SUP requires them to fund City oversight for a period of time.

FISCAL IMPACT: The nine sections of the Ordinance appropriate a total of \$2,171,642 as follows:

Section 1	Appropriation of grant revenue authorized and adjusted, but not yet appropriated in FY 2008.	\$1,891,846
Section 2	Appropriation of Capital Project Fund revenues received, but not yet appropriated.	\$94,031
Section 3	Transfer of Budget Authority between various Departments.	- \$0 -
Section 4	Transfer of Budget Authority between Non-Departmental and Citizen Assistance	- \$0 -
Section 5	Appropriation of Federal Prisoner Per Diem revenue received but not yet appropriated	\$36,554
Section 6	Appropriation of Recovered Damages revenue received by not yet appropriated	\$23,211
Section 7	Appropriation of Charges for Services revenue	\$126,000

ATTACHMENTS:

- Attachment I. Ordinance to Amend Fiscal Year 2008 Operating Budget
Attachment II. Listing of Fiscal Year 2008 Grant Authorization and Adjustments

STAFF:

Mark Jinks, Assistant City Manager
Laura Triggs, Director of Finance
Bruce Johnson, Director, Office of Management and Budget
Kendel Taylor, Analyst, Office of Management and Budget

Introduction and first reading:	04/08/08
Public hearing:	04/12/08
Second reading and enactment:	04/12/08

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2008.

Summary

The proposed ordinance makes supplemental appropriations of funds for the operation of the city government in fiscal year 2008.

Sponsor

Staff

Mark Jinks, Deputy City Manager
Laura B. Triggs, Director of Finance
Bruce Johnson, Director, Office of Management and Budget
Ignacio B. Pessoa, City Attorney

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

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ORDINANCE NO. _____

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2008.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the funds hereafter named the amounts hereafter stated that is required to defray certain expenditures and liabilities of the city for fiscal year 2008, the source of such amount being external grant awards for which revenues were authorized and adjusted after July 1, 2007, but not appropriated, and further that the Council does hereby allot the amount so appropriated to the several city departments for fiscal year 2008, as follows:

SPECIAL REVENUE FUND

ESTIMATED REVENUE:

Office on Women	\$24,449
Commonwealth's Attorney	(11,015)
Court Services	18,100
Housing	994,644
Mental Health/Mental Retardation/Substance Abuse	200,894
Human Services	653,759
Total Estimated Revenue	<u>\$ 1,891,846</u>

APPROPRIATION:

Office on Women	\$ 24,449
Commonwealth's Attorney	(11,015)
Court Services	18,100
Housing	994,644
Mental Health/Mental Retardation/Substance Abuse	200,894
Human Services	653,759
Total Appropriation	<u>\$ 1,891,846</u>

Section 2. That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the fund hereafter named the amount hereafter stated that is required to defray certain expenditures and liabilities of the city for fiscal year 2008, the source of such amount being Capital Project Fund revenue, and further that the Council does hereby allot the amount so appropriated for fiscal year 2008, as follows:

CAPITAL PROJECTS

ESTIMATED REVENUE:

Capital Projects	<u>\$ 94,031</u>
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Total Estimated Revenue \$ 94,031

APPROPRIATION:

Capital Projects \$ 94,031
Total Appropriation \$ 94,031

Section 3. That the Council of the City of Alexandria, Virginia, does hereby and make provision for and transfer appropriations in the General Fund in the amounts hereafter stated that is required to defray certain expenditures and liabilities of the city.

GENERAL FUND

APPROPRIATION:

Office of Communications 1,282,883
City Manager (317,694)
Information Technology Services (865,189)
Non-Departmental \$ (100,000)
Total Appropriation \$ 0

Section 4. That the Council of the City of Alexandria, Virginia, does hereby and make provision for and transfer appropriations in the General Fund in the amounts hereafter stated that is required to defray certain expenditures and liabilities of the city.

GENERAL FUND

APPROPRIATION:

Office of Citizen Assistance 5,000
Non-Departmental \$ (5,000)
Total Appropriation \$ 0

Section 5. That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the fund hereafter stated the amount hereafter stated that are required to defray certain expenditures and liabilities of the city in fiscal year 2008, the source of such amount being federal prisoner per diem revenue, and further, that the Council does hereby allot the amount so appropriated to the Office of the Sheriff for fiscal year 2008, as follows:

GENERAL FUND

ESTIMATED REVENUE:

Federal Prisoner Per Diem \$ 36,554
Total Estimated Revenue \$ 36,554

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Sheriff	\$ 36,554
Total Appropriation	<u>\$ 36,554</u>

Section 6. That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the fund hereafter stated the amount hereafter stated that are required to defray certain expenditures and liabilities of the city in fiscal year 2008, the source of such amount being Recovered Damages revenue, and further, that the Council does hereby allot the amount so appropriated to the General Services Department for fiscal year 2008, as follows:

GENERAL FUND

ESTIMATED REVENUE:

Recovered Damages	\$ 23,211
Total Estimated Revenue	\$ 23,211

APPROPRIATION:

General Services	\$ 23,211
Total Appropriation	\$ 23,211

Section 7. That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the fund hereafter named the amount hereafter stated that are required to defray certain expenditures and liabilities of the city for fiscal year 2008, the source of such amount being Charges for Services revenue and further, that the Council does hereby allot the amount so appropriated for fiscal year 2008 as follows:

SPECIAL REVENUE FUND

ESTIMATED REVENUE:

Charges for Services	\$ 126,000
Total Estimated Revenues	\$ 126,000

APPROPRIATION:

Transportation and Environmental Services	\$ 126,000
Total Appropriation	\$ 126,000

Section 8. That this ordinance shall become effective upon the date and time at the time of its final passage.

WILLIAM D. EUILLE
Mayor

- 1 Publication:
- 2 Public Hearing:
- 3 Second Reading:
- 4 Final Passage:

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
<u>Office on Women</u>			
Virginia Domestic Violence Fund	VA Department of Criminal Justice	This two-year grant was approved by City Council on November 14, 2006, item number 20. The amount in the next column represents the second year of funding.	\$24,449
<u>Commonwealth's Attorney</u>			
V Stop Domestic Violence Intervention Project	VA Department of Criminal Justice Services	The grant award is lower than the amount budgeted for 2008 by the amount shown in the column to the right. A part time position was eliminated to compensate for this reduction.	(\$11,015)
<u>Court Service Unit</u>			
Boys Mentor Program	Byrne Memorial Justice Association Grant, administered by the Virginia Department of Criminal Justice Services	This grant was approved by City Council on October, 23, 2007, item number 7. The funds awarded in the column to the right will be used for a mentoring filmmaking program for sixth grade boys.	\$18,100

<u>HOUSING</u>			
Moderate Income Home Ownership	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$16,131
Housing Development	Program Income	Housing trust fund developer contributions are higher than the original budget estimate and will be used for initial funding of housing trust fund activities in FY 2009.	\$461,885
Non-federal Housing Program	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$850
HOME Homeownership Assistance Loans	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$46,592
CDBG HAP Loan	Program Income	Actual program income from loan repayments is more than the original budget estimate by the amount in the next column. The additional program income will be used for homeownership assistance loans.	\$211,308
CDBG Rehabilitation 0% Loan	Program Income	Actual program income from loan repayments is more than the original budget estimate by the amount in the next column. The additional program income will be used for home rehabilitation loans.	\$248,748
Homeownership Assistance	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$1,130
HOME Sheltered Homes Fayette	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$8,000

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Supplemental Appropriations Ordinance
 Listing of Fiscal Year 2008 City of Alexandria Grant Adjustments
 April 2008

<u>MH/MR/SA</u>			
Mental Health	Various Agency Sources	This reflects an interfund transfer within the Mental Health Department to spread the savings taken from the General Fund for hospitalization in the November ordinance among the affected special revenue funded programs.	(\$36,094)
Mental Retardation	Various Agency Sources	This reflects an interfund transfer within the Mental Health Department to spread the savings taken from the General Fund for hospitalization in the November ordinance among the affected special revenue funded programs.	(\$16,606)
Substance Abuse	Various Agency Sources	This reflects an interfund transfer within the Mental Health Department to spread the savings taken from the General Fund for hospitalization in the November ordinance among the affected special revenue funded programs.	(\$15,116)
Regional Discharge Assistance Project	State Department of Mental Health, Mental Retardation and Substance Abuse Services	The State gives the Northern Virginia Health Planning Region (HPR) an allocation for consumers coming out of state facilities. Each Community Services Board requests funding from the HPR for the residential placement of their specific consumers.	\$75,000
Too Good for Drugs	Virginia Tobacco Settlement Funds	Existing grant awardees were asked how they would spend additional funds. Alexandria was selected to receive additional VTSE to be used to expand a half-time prevention therapist to full time to implement a drug prevention program in every classroom K through 5 at Patrick Henry Elementary School.	\$71,301
Regional Utilization Management Information System	State Department of Mental Health, Mental Retardation and Substance Abuse Services	Health Planning Region II (Northern Virginia) received funding from the State for the implementation of a regional system to share electronic information. The Alexandria CSB is acting as the fiscal agent for this regional project.	\$48,000

Listing of Fiscal Year 2008 City of Alexandria Grant Adjustments

April 2008

Federal Projects for Assistance in Transition from Homelessness (PATH)	U.S Department of Health and Human Services	This grant provides funding to offset the costs of two existing full-time employees. The award exceeds the budget by the amount in the column on the right.	\$44,935
Substance Abuse Prevention Coalition	State Department of Mental Health, Mental Retardation and Substance Abuse Services	The grant was approved by City Council on December 11m 2007, Item #12. Funds will be used to develop and strengthen the local substance abuse prevention coalition.	\$14,400
Project TREAT (Training and Resources for Effective Adolescent Treatment)	Substance Abuse and Mental Health Services Administration (SAMHSA) through the State Department of Mental Health, Mental Retardation and Substance Abuse Services	Additional State funds to be used to increase capacity to meet the needs of youth with a substance use or co-occurring disorder.	\$11,474
Mental Retardation Case Management	State Department of Mental Health, Mental Retardation and Substance Abuse Services	Additional state funds for a consumer with intellectual disabilities that MHM RSA is to pass along to the vendor serving that consumer.	\$3,000
Virginia Service Integration Program (VASIP)	Substance Abuse and Mental Health Services Administration (SAMHSA) through the State Department of Mental Health, Mental Retardation and Substance Abuse Services	Additional state funds to enhance capacity in serving consumers with co-occurring disorders. Funds will be used to provide additional training for CSB staff.	\$600

Supplemental Appropriations Ordinance
Listing of Fiscal Year 2008 City of Alexandria Grant Adjustments
April 2008

<u>HUMAN SERVICES</u>			
TANF Employment Advancement	VA Department of Social Services	The award amount exceeds the budget amount by the amount in the next column. TANF Employment Advancement funds are used to help current and former TANF (Temporary Aid to Needy Families) clients prepare to enter, succeed and advance in the workplace.	\$56,610
Childcare Fee System	VA Department of Social Services	Expenditures exceeded budget amounts with 90% federal drawdown dollars available to meet the higher demand. Amount to the right reflects total increased costs of which \$450,000 will be funded by federal welfare funds and \$50,000 will be funded by the City. The \$50,000 will be transferred from a General Fund account in DHS.	\$450,000
CSBG Basic	VA Department of Social Services	Actual award less than original budget estimate by the amount shown in the next column.	\$4,342
Shelter Support Grant	VA Department of Social Services	Actual award more than original budget estimate by the amount shown in the next column	\$13,934
VIEW	VA Department of Social Services	Actual award less than original budget estimate by the amount shown in the next column. Reflects actual State allocation formula.	(\$75,392)
Preschool Pilot Initiative	VA Department of Social Services	Additional State funding was made available to enhance and provide a preschool experience for disadvantaged children.	\$204,265
		TOTAL GRANT ADJUSTMENTS	\$1,891,846

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