


City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 20, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: REQUEST TO EXTEND TWO TERMS ON THE ALEXANDRIA ECONOMIC DEVELOPMENT PROGRAM BOARD OF DIRECTORS

ISSUE: Request from the Board of Directors of the Alexandria Economic Development Program (AEDP) to extend the terms of two members for an additional 90 days (Attachment).

RECOMMENDATION: That Council approve the request from the AEDP Board of Directors to extend the terms of Board members Lynn Hampton and Agnes Artemel for an additional 90 days from June 30, 2008.

DISCUSSION: The terms of AEDP Board members Lynn Hampton (Vice Chair) and Agnes Artemel (Treasurer) expire on June 30. The Board is in the process of reviewing its membership structure and developing a strategic plan that will be presented to Council in the fall. The term extensions will allow these two members to remain involved in this critical activity. I recommend that Council approve this request.

ATTACHMENT: June 19 Letter from Stuart L. Litvin to Mark Jinks

STAFF: Rose Williams Boyd, Executive Secretary, Boards and Commissions

Attachment

A E D P

RECEIVED

JUN 19 2008

CITIZEN ASSISTANCE
OFFICE

June 19, 2008

Mr. Mark Jinks
Deputy City Manager
City of Alexandria
Room 3500, City Hall
301 King Street
Alexandria, VA 22314

Mark,

The AEDP terms of both Lynn Hampton (Vice Chair) and Agnes Artemel (Treasurer) will expire on June 30, 2008. The Board of Directors by unanimous consent has voted to amend the Bylaws to permit the terms of Ms. Hampton and Ms. Artemel to be extended for an additional period of ninety (90) days from June 30, 2008.

I would appreciate you having this item placed on the City Council Docket for June 24, 2008 for ratification by the Alexandria City Council.

Thank you for your prompt attention to this request.

Sincerely yours,

Stuart L. Litvin, CEcD
President / CEO

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Alexandria Economic Development Partnership, Inc.



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