


City of Alexandria, Virginia

MEMORANDUM

28  
9-11-07

DATE: SEPTEMBER 6, 2007

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

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**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

- (1) Adopt the attached Council meeting schedule for September, 2007-June, 2008, which includes Council's legislative meeting schedule.

The calendar includes a change in the dates of the first legislative meeting in November (November 13) and the public hearing meeting (November 17) due to a conflict with the annual National League of Cities Conference;

- (2) **Set the night of Monday, November 19 for both meetings with the first legislative meeting set for 5 p.m. to 7 p.m. and the public hearing meeting set for 7 p.m. If there is a need to carry over items from the public hearing meeting, those would be scheduled for the beginning of the Tuesday, November 27 legislative meeting;**
- (3) Schedule a Town Meeting on Economic Sustainability on Saturday, September 29 from 8:00 a.m. to 12:30 p.m. at the Crowne Plaza Hotel on North Fairfax Street (formerly the Radisson); and
- (4) Note the following additions to the calendar since June:

Saturday, September 8, 8 p.m. Oronoco Bay Park  
Concert and Fireworks following the first day of the Festival of the Arts;

Monday, September 10, 6:45 p.m. Minnie Howard Ninth Grade Center  
Drug and Alcohol Recovery Month event featuring Speaker Dr. Laurence Westreich;

Tuesday, September 11, 6:30 p.m. in Market Square  
Ceremony to recognize the anniversary of September 11, 2001 following the  
Citizenship Program at 6 p.m.; and

Thursday, September 27  
7:00 p.m. Market Square, Kick-off Event for International Film Festival  
7:00 p.m. Council Workroom, First Night of Alexandria Citizens Academy  
7:30 p.m. Gadsby's Tavern Welcoming Reception for Office of Historic  
Alexandria Director J. Lance Mallamo.

**DISCUSSION:** Each September City Council formally adopts its meeting schedule for September - June. The attached calendar reflects the proposed regular meeting schedule for Council. As I recommend above, the dates of the first legislative session and public hearing in November need to be changed due to a conflict with the dates of the annual National League of Cities Conference. I believe that we can hold both meetings on Monday, November 19. If it is necessary to carry over items, those could be scheduled for the November 27 legislative meeting.

As a follow-up to our economic sustainability discussions last spring, I propose that Council schedule a town meeting the morning of Saturday, September 29 to continue our discussions. The community will have the opportunity to listen to presentations on the recommendations of the Draft Economic Sustainability Work Group Report, to provide feedback to be considered as the Work Group finalizes their report to City Council.

We have a busy fall ahead, and many nights will include multiple meetings and events. We look forward to the reconvening of Council on September 11.

**ATTACHMENT:** Council Calendar

**STAFF:** Michele Evans, Deputy City Manager

# City Council Schedule - SEPTEMBER 2007 as of 8-31-07

| SUNDAY  | MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY  | SATURDAY  |
|---|--|---|--|--|---|---|
|   |  |   |  |  |   | 1   |
| 2   | 3<br>HOLIDAY   | 4   | 5  | 6  | 7   | 8<br>10:00 A.M. - 7:00 P.M.<br>Festival of the Arts<br><br>9:00 P.M.<br>Concert and Fireworks, Oronoco Bay Park   |
| 9<br>10:00 A.M. to 6:00 P.M.<br>Festival of the Arts  | 10<br>6:45 P.M.<br>Drug and Alcohol Recovery Mnth event, Minnie Howard School, 3801 West Braddock Road | 11<br>6:00 P.M.<br>Annual Citizenship Day Event, Market Square<br><br>9/11 Remembrance Ceremony<br><br>7:00 P.M.<br>Council First Legislative Session, Council Chambers | 12<br>Rosh Hashanah begins at sundown  | 13<br>Rosh Hashanah  | 14  | 15<br>8:30 A.M.<br>Charles Houston Recreation Center ground breaking ceremony and community celebration<br><br>9:30 A.M.<br>Council Public Hearing, Council Chambers  |
| 16  | 17   | 18<br>6:00 P.M.<br>Capital Improvement Program Work Session, Sister Cities Conference Room  | 19<br>6:00 P.M.<br>Capital Improvement Program Work Session, Sister Cities Conference Room | 20<br>6:30 P.M.<br>City Boards and Commissions Appreciation Reception (location TBD)   | 21<br>Yom Kippur begins at sundown  | 22<br>Yom Kippur  |
| 23  | 24   | 25<br>7:00 P.M.<br>Council Second Legislative Session, Council Chambers   | 26   | 27<br>7:00 P.M.<br>Kickoff Event for International Film Festival, Market Square<br><br>7:00 P.M.<br>Citizen Academy Kickoff, Council work room<br><br>7:00 P.M.<br>HARC/City Manager's reception for OHA Director Lance Mallamo, Gadsby's Tavern, 134 North Royal Street | 28<br>9:00 A.M.<br>Beasley Square Groundbreaking, 1323 Duke Street<br><br>7:00 P.M.<br>International Film Festival Twilight Show, Patent and Trademark Office (PTO) auditorium<br><br>9:00 P.M.<br>International Film Festival Evening Show, PTO auditorium | 29<br>8:00 A.M. to 12:30 P.M.<br>Economic Sustainability Town Meeting, Crowne Plaza Old Town, 901 North Fairfax Street<br><br>5:00 P.M.<br>International Film Festival Early Bird Show, PTO auditorium<br><br>7:00 P.M.<br>International Film Festival Twilight Show, PTO auditorium<br><br>9:00 P.M.<br>International Film Festival Evening Show, PTO auditorium |
| 30<br>2:00 P.M.<br>International Film Festival, PTO auditorium<br><br>5:00 P.M.<br>International Film Festival Early Bird Show, PTO auditorium<br><br>7:00 P.M.<br>International Film Festival Evening Show and Awards Ceremony, PTO auditorium<br><br>9:00 P.M.<br>International Film Festival Closing Reception, PTO lower auditorium |  |   |  |  |   |   |

3

# City Council Schedule - OCTOBER 2007 as of 8-31-07

| SUNDAY   | MONDAY  | TUESDAY  | WEDNESDAY | THURSDAY   | FRIDAY  | SATURDAY   |
|--|---|--|-----------|--|---|--|
|  | 1   | 2  | 3         | 4<br>4:00 P.M.<br>Annual City Employee<br>Picnic, Ft. Ward Park,<br>4301 West Braddock<br>Road | 5   | 6  |
| 7  | 8<br><b>HOLIDAY</b>   | 9<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers  | 10        | 11   | 12<br>11:00 A.M.<br>Annual Wreath Laying<br>Ceremony, Ivy Hill<br>Cemetery, 2823 King<br>Street | 13<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers   |
| 14<br>Virginia Municipal<br>League Annual<br>Conference, James City<br>County<br><br>2:00 P.M.<br>T.C. Williams Grand<br>Opening Dedication and<br>Celebration | 15<br>Virginia Municipal<br>League Annual<br>Conference, James City<br>County | 16<br>Virginia Municipal<br>League Annual<br>Conference, James City<br>County  | 17        | 18   | 19  | 20<br><b>8:00 A.M.</b><br>14 <sup>th</sup> Annual Walk to Fight<br>Breast Cancer, Cameron<br>Run Regional Park<br><br><b>6:30 P.M.</b><br>Animal Welfare League<br>of Alexandria Annual<br>Dinner and Silent<br>Auction, Holiday Inn and<br>Suites, 625 First Street |
| 21   | 22  | 23<br><b>5:30 P.M.</b><br>Opening Reception for<br>Art in City Hall and<br>Awards Presentation,<br>Room 2000<br><br><b>7:00 P.M.</b><br>Council Second<br>Legislative Session,<br>Council Chambers | 24        | 25   | 26  | 27<br>8:30 A.M. to 4:30 P.M.<br>Council Retreat (location<br>TBD)  |
| 28   | 29  | 30   | 31        |  |   |  |

# TENTATIVE City Council Schedule - NOVEMBER 2007 as of 8-14-07

| SUNDAY             | MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY   | SATURDAY  |
|--------------------|---|--|---|---|--|---|
|                    |   |  |   | 1   | 2  | 3   |
| 4                  | 5   | 6  | 7   | 8   | 9  | 10  |
| 11<br>Veterans Day | 12  | 13<br>National League of<br>Cities Conference, New<br>Orleans<br><br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers  | 14<br>National League of<br>Cities Conference, New<br>Orleans | 15<br>National League of Cities<br>Conference, New Orleans<br><br>6:00 P.M.<br>Metropolitan Washington<br>Council of Governments'<br>50 <sup>th</sup> Anniversary Gala,<br>Andrew W. Mellon<br>Auditorium, 1301<br>Constitution Avenue,<br>Washington, D.C. | 16<br>National League of<br>Cities Conference, New<br>Orleans  | 17<br>National League of<br>Cities Conference, New<br>Orleans<br><br>9:30 A.M.<br><del>Council Public Hearing,</del><br><del>Council Chambers</del> |
| 18                 | 19<br><b>NOTE:</b><br><b>7:00 P.M. Proposed New<br/>Date for Council Public<br/>Hearing</b> | 20   | 21<br>7:00 A.M.<br>Mayor's Unity Breakfast                    | 22<br>HOLIDAY<br>Thanksgiving   | 23<br>HOLIDAY<br>Thanksgiving<br><br>7:00 P.M.<br>Annual Tree Lighting<br>Ceremony, Market<br>Square | 24  |
| 25                 | 26  | 27<br>5:30 P.M.<br>Annual Work Session<br>with the General<br>Assembly Delegation,<br>Council Work Room<br><br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chambers | 28  | 29  | 30   |   |

5

# City Council Schedule - DECEMBER 2007 as of 8-31-07

| SUNDAY | MONDAY  | TUESDAY  | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY   |
|--------|---|--|-----------|----------|--------|--|
|        |   |  |           |          |        | 1<br>10:30 A.M.<br>Scottish Christmas Walk<br>Parade           |
| 2      | 3   | 4<br>Hanukkah begins at<br>sundown   | 5         | 6        | 7      | 8  |
| 9      | 10<br>6:00 P.M.<br>31 <sup>st</sup> Annual Hanukkah<br>Celebration, INOVA<br>Alexandria Hospital<br>Atrium, 4320 Seminary<br>Road | 11<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers | 12        | 13       | 14     | 15<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers |
| 16     | 17  | 18   | 19        | 20       | 21     | 22   |
| 23     | 24<br>HOLIDAY<br>Christmas Eve (observed)   | 25<br>HOLIDAY<br>Christmas Day<br>(observed)                                 | 26        | 27       | 28     | 29   |
| 30     | 31  |  |           |          |        |  |

6

# City Council Schedule -JANUARY 2008 as of 8-31-07

| SUNDAY | MONDAY  | TUESDAY   | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY   |
|--------|---|---|-----------|----------|--------|--|
|        |   | 1<br>HOLIDAY<br>New Years Day   | 2         | 3        | 4      | 5  |
| 6      | 7   | 8<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers   | 9         | 10       | 11     | 12   |
| 13     | 14<br>HOLIDAY<br>Martin Luther King, Jr.<br>Day | 15  | 16        | 17       | 18     | 19<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers |
| 20     | 21  | 22<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chambers | 23        | 24       | 25     | 26   |
| 27     | 28  | 29  | 30        | 31       |        |  |

7

# City Council Schedule - FEBRUARY 2008 as of 8-31-07

| SUNDAY | MONDAY   | TUESDAY   | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY   |
|--------|--|---|-----------|----------|--------|--|
|        |  |   |           |          | 1      | 2  |
| 3      | 4  | 5   | 6         | 7        | 8      | 9  |
| 10     | 11   | 12<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers  | 13        | 14       | 15     | 16   |
| 17     | 18<br>HOLIDAY<br>Presidents Day<br><br>1:00 P.M.<br>George Washington<br>Birthday Parade | 19  | 20        | 21       | 22     | 23<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers |
| 24     | 25   | 26<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chambers | 27        | 28       | 29     |  |

8



# City Council Schedule -MARCH 2008 as of 8-31-07

| SUNDAY       | MONDAY  | TUESDAY   | WEDNESDAY | THURSDAY | FRIDAY            | SATURDAY   |
|--------------|---|---|-----------|----------|-------------------|--|
|              |   |   |           |          |                   | 1<br>10:30 A.M.<br>St. Patrick's Day Parade                    |
| 2            | 3   | 4   | 5         | 6        | 7                 | 8  |
| 9            | 10  | 11<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers  | 12        | 13       | 14                | 15<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers |
| 16           | 17  | 18  | 19        | 20       | 21<br>Good Friday | 22   |
| 23<br>Easter | 24  | 25<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chambers | 26        | 27       | 28                | 29   |
| 30           | 31<br>6:00 P.M.<br>Salute to Women Awards<br>Banquet (location TBD) |   |           |          |                   |  |

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# City Council Schedule - APRIL 2008 as of 8-31-07

| SUNDAY | MONDAY | TUESDAY   | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY   |
|--------|--------|---|-----------|----------|--------|--|
|        |        | 1   | 2         | 3        | 4      | 5  |
| 6      | 7      | 8<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chambers   | 9         | 10       | 11     | 12<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chambers |
| 13     | 14     | 15  | 16        | 17       | 18     | 19<br>Passover begins at<br>sundown                            |
| 20     | 21     | 22<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chambers | 23        | 24       | 25     | 26   |
| 27     | 28     | 29<br>12:00 P.M.<br>Days of Remembrance<br>Ceremony, Market<br>Square         | 30        |          |        |  |

# City Council Schedule -MAY 2008 as of 8-31-07

| SUNDAY | MONDAY                        | TUESDAY  | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY  |
|--------|-------------------------------|--|-----------|----------|--------|---|
|        |                               |  |           | 1        | 2      | 3   |
| 4      | 5                             | 6  | 7         | 8        | 9      | 10  |
| 11     | 12                            | 13<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chamber  | 14        | 15       | 16     | 17<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chamber |
| 18     | 19                            | 20   | 21        | 22       | 23     | 24  |
| 25     | 26<br>HOLIDAY<br>Memorial Day | 27<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chamber | 28        | 29       | 30     | 31  |

## City Council Schedule - JUNE 2008 as of 8-31-07

| SUNDAY | MONDAY | TUESDAY  | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY  |
|--------|--------|--|-----------|----------|--------|---|
| 1      | 2      | 3  | 4         | 5        | 6      | 7   |
| 8      | 9      | 10<br>7:00 P.M.<br>Council First Legislative<br>Session, Council<br>Chamber  | 11        | 12       | 13     | 14<br>9:30 A.M.<br>Council Public Hearing,<br>Council Chamber |
| 15     | 16     | 17   | 18        | 19       | 20     | 21  |
| 22     | 23     | 24<br>7:00 P.M.<br>Council Second<br>Legislative Session,<br>Council Chamber | 25        | 26       | 27     | 28  |
| 29     | 30     |  |           |          |        |   |

12