


City of Alexandria, Virginia

22
10-9-07

MEMORANDUM

DATE: OCTOBER 3, 2007

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) Schedule a meeting of the Alexandria Transit Company Stockholders at 6:45 p.m. before Council's Tuesday, October 23 legislative meeting in the Council work room;
- (2) Schedule the annual work session with the Alexandria Convention and Visitors Association at 5:30 p.m. before Council's Tuesday, March 11 legislative meeting in the Council Work Room;
- (3) Receive the revised calendar which includes:
 - the Mayor's annual Unity Breakfast at 7:00 a.m. on Wednesday, November 21 at the Mark Center Hilton, 5000 Seminary Road;
 - the dedication of the Sister Cities Conference Center at 2:00 p.m. on Saturday, December 1;
 - a formal dinner for the Sister City delegations and chairs of our Sister City Committees at 7:30 p.m. on Saturday, December 1;
 - the annual Virginia Municipal League Legislative Day on Thursday, February 7;
 - the 15th Annual Take your Daughters and Sons to Work Day on Thursday, April 24. The kickoff will begin at 8:00 a.m. in the Vola Lawson Lobby.

DISCUSSION: I recommend that City Council schedule a meeting of the Alexandria Transit Company Stockholders to appoint the new citizen member of the DASH Board to replace Councilman Justin Wilson, who has resigned from the Board. The meeting would be held before Council's October 23 legislative meeting and after the reception for the new art exhibit in City Hall.

I propose that Council schedule its annual meeting with the Alexandria Convention and Visitors Association before Council's March 11 legislative meeting.

The City Council will dedicate the Sister Cities Conference Center at 2 p.m. on Saturday, December 1, the day of the Scottish Christmas Walk and will host a reception afterwards in the Vola Lawson Lobby. We have invited delegations from our four sister cities, Caen, France; Dundee, Scotland; Gyumri, Armenia and Helsingborg, Sweden to attend. We have also invited all members of Alexandria's Sister Cities committees to the dedication, which is a public event. Before the dedication the City will host a lunch for the delegations and Council members. The City Council will host a formal dinner for the Sister City delegations and the chairs of our Sister City Committees on Saturday night. We will provide Council with more details of the events as they become available.


ATTACHMENT: Council Calendar

STAFF: Michele Evans, Deputy City Manager

City Council Schedule - OCTOBER 2007 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 4:00 P.M. Annual City Employee Picnic, Ft. Ward Park, 4301 West Braddock Road	5	6
7	8 HOLIDAY	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12 11:00 A.M. Annual Wreath Laying Ceremony, Ivy Hill Cemetery, 2823 King Street	13 9:30 A.M. Council Public Hearing, Council Chambers
14 Virginia Municipal League Annual Conference, James City County 2:00 P.M. T.C. Williams Grand Opening Dedication and Celebration C	15 Virginia Municipal League Annual Conference, James City County	16 Virginia Municipal League Annual Conference, James City County	17	18	19	20 8:00 A.M. 14 th Annual Walk to Fight Breast Cancer, Cameron Run Regional Park 10:00 A.M. Coming Together for Change - Tenants and Workers Support Committee educational forum, G.W. Middle School, 1005 Mt. Vernon Avenue 6:30 P.M. Animal Welfare League of Alexandria Annual Dinner and Silent Auction, Holiday Inn and Suites, 625 First Street
21	22	23 5:30 P.M. Opening Reception for Art in City Hall and Awards Presentation, Room 2000 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27 8:30 A.M. to 4:30 P.M. Council Retreat, IDA Building, 4850 Mark Center Drive
28	29	30	31			

City Council Schedule - NOVEMBER 2007 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 11:00 A.M. Ribbon Cutting for The Westin Alexandria hotel, 400 Courthouse Square	2	3
4	5	6	7	8	9	10
11 Veterans Day 	12	13 National League of Cities Conference, New Orleans	14 National League of Cities Conference, New Orleans	15 National League of Cities Conference, New Orleans 6:00 P.M. Metropolitan Washington Council of Governments' 50 th Anniversary Gala, Andrew W. Mellon Auditorium, 1301 Constitution Avenue, Washington, D.C.	16 National League of Cities Conference, New Orleans	17 National League of Cities Conference, New Orleans
18	19 5:00 P.M. Council First Legislative Session, Council Chambers 7:00 P.M. Council Public Hearing, Council Chambers	20	21 7:00 A.M. Mayor's Unity Breakfast, Mark Center Hilton, 5000 Seminary Road	22 HOLIDAY Thanksgiving	23 HOLIDAY Thanksgiving 7:00 P.M. Annual Tree Lighting Ceremony, Market Square	24
25	26	27 5:30 P.M. Annual Work Session with the General Assembly Delegation, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chambers	28	29	30	

City Council Schedule - DECEMBER 2007 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 10:30 A.M. Scottish Christmas Walk Parade 2:00 P.M. Dedication of Sister Cities Conference Center 7:30 P.M. Formal dinner for the Sister City delegations and chairs of Sister City Committees (location TBD)
2	3	4 Hanukkah begins at sundown	5	6	7	8
9 5	10 6:00 P.M. 31 st Annual Hanukkah Celebration, INOVA Alexandria Hospital Atrium, 4320 Seminary Road	11 5:30 P.M. Work session with the Early Childhood Commission, City Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24 HOLIDAY Christmas Eve (observed)	25 HOLIDAY Christmas Day (observed)	26	27	28	29
30	31					


City Council Schedule - JANUARY 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 HOLIDAY New Years Day	2	3	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12
13	14	15	16	17	18	19 9:30 A.M. Council Public Hearing, Council Chambers
20	21 HOLIDAY Martin Luther King, Jr. Day	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30	31		

City Council Schedule - FEBRUARY 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7 VML Day	8	9
10 17	11	12 7:00 P.M. Council First Legislative Session, Council Chambers	13 7:00 P.M. Revenue Budget Work Session, Sister Cities Conference Room 1101	14	15	16
17	18 HOLIDAY Presidents Day 1:00 P.M. George Washington Birthday Parade	19	20 Personnel Compensation Budget Work Session, Sister Cities Conference Room 1101	21	22	23 9:30 A.M. Council Public Hearing, Council Chambers
24	25 7:00 P.M. CIP Budget Work Session, Sister Cities Conference Room 1101	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	

City Council Schedule - MARCH 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 10:30 A.M. St. Patrick's Day Parade
2	3 7:00 P.M. Joint Budget Work Session with Schools (tentative)	4	5	6	7	8
9 	10 7:00 P.M. Transportation and Environmental Services Budget Work Session, Sister Cities Conference Room 1101	11 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18 7:00 P.M. Public Safety Budget Work Session, Sister Cities Conference Room 1101	19	20	21 Good Friday	22
23 Easter	24	25 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31 6:00 P.M. Salute to Women Awards Banquet (location TBD)					

City Council Schedule - APRIL 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 7:00 P.M. Budget Work Session (topic TBD), Sister Cities Conference Room 1101	2	3	4	5
6	7 7:00 P.M. Budget Work Session (topics TBD), Sister Cities Conference Room 1101	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13 b	14 4:00 P.M. Budget Public Hearing, Council Chambers	15	16 7:00 P.M. BFAAC Budget Work Session, Sister Cities Conference Room 1101	17	18	19 Passover begins at sundown
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24 8:00 A.M. 15 th Annual Take Your Daughters and Sons to Work Day, Volia Lawson Lobby	25	26
27	28 7:00 P.M. Work Session on Preliminary Add/Delete List Review, Sister Cities Conference Room 1101	29 12:00 P.M. Days of Remembrance Ceremony, Market Square	30			

City Council Schedule -MAY 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 6:00 P.M. Work Session on Finalization of Add/Delete List, Council Work Room 7:00 P.M. Budget and Tax Rate Adoption, Council Chambers	6	7	8	9	10
11 10	12	13 7:00 P.M. Council First Legislative Session, Council Chamber	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chamber
18	19	20	21	22	23	24
25	26 HOLIDAY Memorial Day	27 7:00 P.M. Council Second Legislative Session, Council Chamber	28	29	30	31

City Council Schedule - JUNE 2008 as of 10-3-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chamber	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chamber
15 11	16	17	18	19	20	21
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chamber	25	26	27	28
29	30					