


## City of Alexandria, Virginia

## MEMORANDUM

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11-19-07

DATE: NOVEMBER 15, 2007

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CONSIDERATION OF LEGISLATION TO ALLOW ALTERNATE REPRESENTATIVES FOR COUNCIL MEMBERS WHO SERVE ON CITY BOARDS AND COMMISSIONS

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**ISSUE:** Request to modify the City Code so that Council members would be allowed to designate a representative to attend and participate in City board and committee meetings on their behalf.

**RECOMMENDATION:** That Council approve the proposed ordinance on first reading and set it for public hearing, second reading, and final passage on November 27.

**DISCUSSION:** During oral presentations at the September 25 legislative meeting, Councilman Krupicka expressed concern about multiple meetings on the same night or prior commitments that can preclude or hinder the full participation of Council members who serve on various City boards and commissions. Councilman Krupicka requested the City Attorney and the Executive Secretary for Boards and Commissions to work together and prepare an amendment to the City Code which would allow the Council members to designate a representative to attend board and commission meetings on their behalf.

The proposed ordinance permits a member of City Council, who serves on other City boards and commissions, to appoint an alternate to represent the council member on the group. In the absence of the Council member, the alternate would be able to fully participate in the group discussions and deliberations, as well as vote on matters before the body. I recommend that Council approve the proposed amendment.

**FISCAL IMPACT:** None.

**ATTACHMENT:** Proposed Ordinance

**STAFF:** Rose Williams Boyd, Executive Secretary for Boards and Commissions