


City of Alexandria, Virginia

MEMORANDUM

25
12-11-07

DATE: DECEMBER 7, 2007

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) Change the time of the work session with the Alexandria Convention and Visitors Association to 5:00 p.m. on Tuesday, March 11 to include a separate discussion with the Alexandria Economic Development Partnership as part of the agenda;
- (2) Schedule a work session to discuss the Alexandria Community Environmental Health Assessment at 5:30 p.m. in the Council Workroom before Council's March 25 legislative meeting; and
- (2) Receive the revised calendar which includes:
 - the annual joint dinner with the Arlington County Board and the legislative delegations from Alexandria and Arlington as part of Virginia Municipal League (VML) Day on Thursday, February 7 at 6:00 p.m. at the Jefferson Hotel, 101 West Franklin Street; and
 - a "Blue Jean" Philanthropy Summit Kick-off Breakfast at 8 a.m. on Friday, April 25 sponsored by the City, the Alexandria Volunteer Bureau, the Alexandria Community Trust and the Chamber of Commerce. The breakfast will be followed by a community service event that morning, concluding with a rally on Market Square in early afternoon (time to determined) to congratulate and recognize participants in the three-day community wide service event that concludes with the Rebuilding Alexandria Together program on Saturday.

DISCUSSION: We would like to add a discussion with the Alexandria Economic Development Partnership as part of the March 11 work session with the Alexandria Convention and Visitors Association. As a result we would like to move that meeting start time to 5:00 p.m. instead of 5:30 p.m.

When the Health Department staff presented the Community Environmental Health Assessment to Council we said we would schedule a work session on the report. We propose that the work session be held before Council's March 25 legislative meeting.

Each year during the Virginia General Assembly session the Virginia Municipal League and Virginia Association of Counties host a legislative day to brief local officials on the issues before the legislature. In the past few years, City Council and the Arlington County Board have hosted a joint dinner for the City and County legislative delegations. This year's Legislative Day will be held on Thursday, February 7 at the Richmond Convention Center, and the dinner will be held that evening at the Jefferson Hotel.

On Friday, April 25, the City will participate in the second day of a three-day community wide service event as a kickoff to the Rebuilding Together Alexandria on Saturday, April 26. There will be a Friday breakfast at 8 a.m., work projects performed by City and business community teams later in morning and a rally on Friday afternoon in Market Square.

ATTACHMENT: Council Calendar

STAFF: Michele Evans, Deputy City Manager

City Council Schedule - DECEMBER 2007 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						<p>1 11:00 A.M. Scottish Christmas Walk Parade</p> <p>2:00 P.M. Dedication of Sister Cities Conference Center</p> <p>7:30 P.M. Formal dinner for the Sister City delegations and chairs of Sister City Committees, Westin Alexandria Hotel, 400 Courthouse Square</p>
2	3	4 Hanukkah begins at sundown	5	6 8:00 A.M. INOVA Alexandria Hospital City/Hospital Task Force breakfast and tour of hospital, 4320 Seminary Road	7	8
9	10 6:00 P.M. 31 st Annual Hanukkah Celebration, INOVA Alexandria Hospital Atrium, 4320 Seminary Road	11 5:30 P.M. Work session with the Early Childhood Commission, Council work room 7:00 P.M. Council First Legislative Session, Council Chamber	12	13	14	15 8:30 A.M. Potomac Yard Fire Station/Affordable Housing Project Groundbreaking Ceremony 9:30 A.M. Council Public Hearing, Council Chamber
16	17	18	19	20	21	22
23	24 HOLIDAY Christmas Eve (observed)	25 HOLIDAY Christmas Day (observed)	26	27	28	29
30	31					

City Council Schedule - JANUARY 2008 as of 12-6-07

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City Council Schedule - FEBRUARY 2008 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	<p>7 VML Day, Richmond Convention Center, 403 North 3rd Street</p> <p>6:00 P.M. Joint Dinner with the Arlington County Board and legislative delegations from Alexandria and Arlington, Jefferson Hotel, 101 West Franklin Street, Richmond</p>	8	9
10	11	<p>12 5:30 P.M. Work session with the Transportation Task Force, Council work room</p> <p>7:00 P.M. Council First Legislative Session, Council Chamber</p>	<p>13 7:00 P.M. Revenue Budget Work Session, Sister Cities Conference Room 1101</p>	14	15	16
17	<p>18 HOLIDAY Presidents Day</p> <p>1:00 P.M. George Washington Birthday Parade</p>	19	<p>20 Personnel Compensation Budget Work Session, Sister Cities Conference Room 1101</p>	21	22	<p>23 9:30 A.M. Council Public Hearing, Council Chamber</p>
24	<p>25 7:00 P.M. CIP Budget Work Session, Sister Cities Conference Room 1101</p>	<p>26 7:00 P.M. Council Second Legislative Session, Council Chamber</p>	27	28	29	

City Council Schedule -MARCH 2008 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 10:30 A.M. St. Patrick's Day Parade
2	3 7:00 P.M. Joint Budget Work Session with Schools (tentative)	4	5	6	7	8
9	10 7:00 P.M. Budget Work Session (topic TBD), Sister Cities Conference Room 1101	11 5:30 P.M. ACVA annual work session, Council work room 7:00 P.M. Council First Legislative Session, Council Chamber	12 6:00 P.M. Inner City Walk (location TBD)	13	14	15 9:30 A.M. Council Public Hearing, Council Chamber 9
16	17	18 7:00 P.M. Budget Work Session (topic TBD), Sister Cities Conference Room 1101	19	20	21 Good Friday	22
23 Easter	24	25 7:00 P.M. Council Second Legislative Session, Council Chamber	26	27	28	29
30	31 6:00 P.M. Salute to Women Awards Banquet, Westin Alexandria hotel, 400 Courthouse Square					

City Council Schedule - APRIL 2008 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 7:00 P.M. Budget Work Session (topic TBD), Sister Cities Conference Room 1101	2	3	4	5 9:30 A.M. 14 th Annual Homeownership Fair (location TBD)
6	7 7:00 P.M. Budget Work Session (topics TBD), Sister Cities Conference Room 1101	8 7:00 P.M. Council First Legislative Session, Council Chamber	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chamber
13	14 4:00 P.M. Budget Public Hearing, Council Chamber	15	16 7:00 P.M. BFAAC Budget Work Session, Sister Cities Conference Room 1101	17	18	19 Passover begins at sundown 7
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chamber	23	24 8:00 A.M. 15 th Annual Take Your Daughters and Sons to Work Day, Volia Lawson Lobby	25 8:00 A.M. "Blue Jean" Philanthropy Summit Kick-off Breakfast Rebuilding Alexandria Together rally, Market Square (time TBD)	26
27	28 7:00 P.M. Work Session on Preliminary Add/Delete List Review, Sister Cities Conference Room 1101	29 12:00 P.M. Days of Remembrance Ceremony, Market Square	30			

City Council Schedule - MAY 2008 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 6:00 P.M. Work Session on Finalization of Add/Delete List, Council work Room 7:00 P.M. Budget and Tax Rate Adoption, Council Chamber	6	7	8	9	10
11	12	13 7:00 P.M. Council First Legislative Session, Council Chamber	14	15 11:00 A.M. Opening Ceremony for the Woodrow Wilson Bridge	16	17 9:30 A.M. Council Public Hearing, Council Chamber
18	19	20	21	22	23	24
25	26 HOLIDAY Memorial Day	27 7:00 P.M. Council Second Legislative Session, Council Chamber	28	29	30	31

City Council Schedule - JUNE 2008 as of 12-6-07

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chamber	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chamber
15	16	17	18	19	20	21 9
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chamber	25	26	27	28
29	30					