


City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 3, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: RATIFICATION OF CITY MANAGER APPOINTMENTS TO THE
FIREFIGHTERS AND POLICE OFFICERS PENSION PLAN BOARD

ISSUE: Filling a City Representative vacancy on the Firefighters and Police Officers Pension Plan Board.

RECOMMENDATION: That City Council ratify the appointments of Bruce Johnson as a City Representative member and Kathleen Schramm as the Alternate City Representative member to the Firefighters and Police Officers Pension Plan Board.

BACKGROUND: The City's Firefighters and Police Officers Pension Plan is structured with four full voting members and two Alternates elected by firefighters and police officers, as well as four City Representatives and one Alternate appointed by the City Manager. Both the elected employees ("Participant Representatives") and the City Manager appointed employees ("City Representatives") are subject to ratification by City Council before they can take office.

With the retirement of Henry Howard as the City's Personnel Director, a vacancy now exists in one of the four City Manager designated "City Representative" appointments to the Firefighters and Police Officers Pension Plan. It is recommended that Bruce Johnson, the Director of the Office of Management and Budget, be moved up from Alternate City Representative to a full voting City Representative position, and that Kathleen Schramm, the Interim Personnel Director, be appointed to the Alternate City Representative position. At the time of the selection of a permanent Personnel Director, I will recommend to Council that the new Personnel Director become a full voting City Representative, and that Mr. Johnson move back into the Alternate City Representative position. Deputy City Managers Michele Evans and Mark Jinks are the other two City representatives.

FISCAL IMPACT: None.

STAFF:
Steven Bland, Retirement Administrator