


## City of Alexandria, Virginia

## MEMORANDUM

20  
10-28-08

DATE: OCTOBER 23, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

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**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

- (1) schedule a public forum on green buildings on either Monday, December 1 at 7:00 p.m. or determine that the forum should be held in January;
- (2) schedule a work session on the Wayfinding Program at 5:30 p.m. before the Tuesday, January 27 legislative meeting;
- (3) schedule the annual work session with the Alexandria Convention and Visitors Association and a separate discussion with the Alexandria Economic Development Partnership at 5:30 p.m. before Council's Tuesday, March 24 legislative meeting in the Council work room; and
- (4) receive the revised calendar which includes the Annual Tree Lighting Ceremony at 7:00 p.m. on Friday, November 28 at Market Square.

**DISCUSSION:** City staff has been working with building industry and green building organization representatives to discuss and formulate a policy on green buildings that could be applicable to new development in the City. This is in conjunction with the Eco-City program and the City's Environmental Action Plan. Staff plans to develop a policy and/or regulation on green buildings for Council consideration in early 2009.

As a result, the Planning and Zoning staff has proposed holding a public forum on green buildings on Monday, December 1 to share information with the public and discuss possible draft recommendations for the City's proposed draft Green Building Initiative. Since December 1 is the only available evening in December due to many other already scheduled meetings and events, if this date does not work for Council we will propose January dates at our next Council legislative meeting.

Planning and Zoning staff would like to present Council with the results of the sign recommendations of the Wayfinding Community Work Group, which has been working on a wayfinding signs proposal with staff and our consultant. I recommend that Council schedule a work session on wayfinding signs before its Tuesday, January 27 legislative meeting.

We need to schedule our annual meeting with the Alexandria Convention and Visitors Association and the Alexandria Economic Development Partnership. I recommend that Council schedule a work session before its Tuesday, March 24 legislative meeting.

**ATTACHMENT:** Council Calendar

**STAFF:** Michele Evans, Deputy City Manager

# City Council Schedule - OCTOBER 2008 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8 Yom Kippur begins at sundown	9 Yom Kippur	10	11
12	13 HOLIDAY Columbus Day	14 <b>5:30 P.M.</b> Work session on Strategic Plan, Council Work Room  <b>7:00 P.M.</b> Council First Legislative Session, Council Chamber	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chamber
19 Virginia Municipal League, Norfolk	20 Virginia Municipal League, Norfolk	21 Virginia Municipal League, Norfolk	22	23 11:00 A.M.to 1:00 P.M. Wesley Housing ParcView grand opening	24	25 <b>8:00 A.M.</b> Walk to Fight Breast Cancer, AMC Hoffman Theaters, 206 Swamp Fox Road  <b>9:45 A.M.</b> City Council Retreat, 2900 Business Center Drive  <b>6:30 P.M.</b> Animal Welfare League of Alexandria Annual Dinner and Silent Auction, Holiday Inn Hotel and Suites, 625 First Street
26	27	28 <b>5:30 P.M.</b> Landmark/Van Dorn Work session, School Board Administration Building, 2000 North Beauregard Street  <b>7:00 P.M.</b> Council Second Legislative Session, School Board Administration Building, 2000 North Beauregard Street	29	30 7:00 P.M. Public Hearing on the Proposed FY 2010 Budget, Council Chamber	31	

# City Council Schedule -NOVEMBER 2008 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 Election Day	5	6 6:00 P.M. CIP Projects Open House, Lee Center  7:00 P.M. CIP Presentations and Discussion, Lee Center	7	8
9	10	11 Veterans Day  National League of Cities Conference, Orlando	12 National League of Cities Conference, Orlando	13 National League of Cities Conference, Orlando	14 National League of Cities Conference, Orlando	15 National League of Cities Conference, Orlando  9:30 A.M. Council Public Hearing, Council Chamber
16	17	18	19 5:30 P.M. DASH Long Range Plan work session, Council work room  7:00 P.M. Council First Legislative Session, Council Chamber	20	21	22
23	24 7:00 P.M. Joint Capital Improvement Project work session with the Alexandria City School Board, Lee Center, 1108 Jefferson Street	25 5:30 P.M. Work session with General Assembly Delegation, Council Work Room  7:00 P.M. Council Second Legislative Session, Council Chamber	26 7:30 A.M. Mayor's Annual Unity Breakfast, Mark Center Hilton	27 HOLIDAY Thanksgiving	28 HOLIDAY Thanksgiving  7:00 P.M. Annual Tree Lighting Ceremony, Market Square	29
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## City Council Schedule -DECEMBER 2008 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6 11:00 A.M. Scottish Christmas Walk Parade
7	8	9 5:30 P.M. Work session to discuss Potomac Yard Retail, Council Work Room  7:00 P.M. Council First Legislative Session, Council Chamber	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chamber
14	15	16	17	18	19	20 5
21 Hanukkah begins at sundown	22	23	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27
28	29	30				

# City Council Schedule - JANUARY 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 HOLIDAY	2	3
4	5	6	7	8	9	10
11	12	13 7:00 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9
18	19 HOLIDAY Martin Luther King, Jr Day	20 HOLIDAY Inauguration Day	21	22	23	24 9:30 A.M. Council Public Hearing, Council Chambers
25	26	27 7:00 P.M. Council Second Legislative Session, Council Chambers	28	29	30	31

# City Council Schedule -FEBRUARY 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5 VML Day, Richmond	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14
15	16 HOLIDAY Presidents' Day  1:00 P.M. G.W. Birthday Parade	17	18	19	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28

# City Council Schedule -MARCH 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 10:30 A.M. St. Patrick's Day Parade
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers 8
15	16	17	18	19	20	21
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30	31				



## City Council Schedule -APRIL 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 9:30 A.M. to 1:00 P.M. 15 <sup>th</sup> Annual Homeownership Fair (location TBD)
5	6	7	8 Passover begins at sunset	9 Passover	10 Good Friday	11
12 Easter	13	14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25 10:00 A.M. to 2:00 P.M. Annual Earth Day Celebration, Ben Brenman Park, 4800 Brenman Park Drive
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30		

## City Council Schedule -MAY 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 <b>10:00 A.M. - 2:00 P.M.</b> Spring for Alexandria Community Service Day  <b>2:00 P.M. to 4:00 P.M.</b> Spring for Alexandria Celebration, Market Square	2
3	4	5 City Council Election	6	7	8	9
10	11	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers <span style="float: right;">10</span>
17	18	19	20	21	22	23
24	25 HOLIDAY Memorial Day	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30
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## City Council Schedule - JUNE 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers  11
14	15	16	17	18	19	20
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				

## City Council Schedule - JULY 2009 as of 10-20-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 City Council Installation, T.C. Williams High School	2	3 HOLIDAY Independence Day	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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