


City of Alexandria, Virginia

MEMORANDUM

**REVISED AS OF DECEMBER 5, 2008**

DATE: DECEMBER 4, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

- (1) Convene an executive session to interview one applicant for the Alexandria Redevelopment and Housing Authority board on Tuesday, January 13 at 6:30 p.m. in the Council work room (This applicant will be out of town on Saturday, December 13);
- (2) Reserve the following dates for the preliminary schedule for consideration of the proposed FY 2010 budget following the budget presentation at Council's Tuesday, February 10 legislative meeting. We will docket the schedule for Council action at Council's December 13 public hearing meeting. **Two revised dates are provided below due to scheduling conflicts that we were advised of on Friday, December 5.**

- Wednesday, February 11 7:00 p.m. Revenue and Additional FY 2009 Budget Reduction Options Work Session
- ~~Tuesday, February 17~~  
**Wednesday, February 18** 7:00 p.m. Personnel Compensation Budget Work Session
- Monday, February 23 7:00 p.m. CIP Budget Work Session

- ~~Monday, March 2~~  
**Tuesday, March 3**  
 7:00 p.m.

Transportation and Transit Issues  
 and Final Council Review of FY 2009  
 Budget Reduction Options with Service  
 Impacts Work Session
- Thursday, March 5

Social Safety Net Programs and Activities  
 Budget Work Session
- Monday, March 9  
 7:00 p.m.

Joint Work Session with Schools
- Monday, March 16  
 7:00 p.m.

CIP Follow-Up and Library, Recreation and  
 OHA Budget Work Session
- Monday, March 23  
 7:00 p.m.

Public Safety and Administration of Justice  
 and Other Economic Sustainability  
 Programs and Activities Budget Work  
 Session
- Tuesday, March 31  
 7:00 p.m.

City Administration and  
 Management Programs and Activities  
 Budget Work Session
- Monday, April 6  
 7:00 p.m.

BFAAC Budget Work Session
- Monday, April 13  
 4:00 p.m.

Budget Public Hearing
- Monday, April 20  
 7:00 p.m.

Work Session on Preliminary  
 Add/Delete List Review
- Monday, April 27  
 6:00 p.m.

Work Session on Finalization of  
 Add/Delete List
- 7:00 p.m.

Budget and Tax Rate Adoption  
 Special Council Meeting

(3) Receive the revised calendar which includes:

- the 32<sup>nd</sup> Annual Hanukkah Celebration at INOVA Alexandria Hospital on Tuesday, December 23 at 6:00 p.m. in the Atrium, 4320 Seminary Road;
- the Northern Virginia Conservation Trust's 8<sup>th</sup> Annual Conservation Breakfast on Thursday, January 8 at 8:00 a.m. at the Mark Center Hilton, 5000 Seminary Road;
- the Community Martin Luther King, Jr. celebration on Thursday, January 15 at 7:30 p.m. at Westminster Presbyterian Church, 2701 Cameron Mills Road;
- the Green Buildings Forum on Wednesday, January 28 at 7:00 p.m. (Location to be determined); and
- the Salute to Women Awards Banquet on Monday, March 30 at 6:00 p.m. at the Crowne Plaza Old Town, 901 North Fairfax Street.

**DISCUSSION:** One of the applicants for the ARHA Board will be out of town on December 13, and the Mayor has asked that Council interview him before the January 13 legislative meeting.

The preliminary schedule for consideration of next year's budget (FY 2010) is listed above. The proposed FY 2010 budget will be presented to Council at its Tuesday, February 10 legislative meeting. I recommend that Council reserve the dates for the proposed budget schedule. I will ask that Council adopt the schedule at its Saturday, December 13 public hearing meeting so that we can publicize these dates as soon as possible.

The Northern Virginia Conservation Trust, a Virginia non-profit land trust that is a leader in land conservation, is hosting their 8<sup>th</sup> Annual Conservation Breakfast in the City of Alexandria for the first time on Tuesday, January 8 at 8:00 a.m. The keynote speaker will be U.S. Congressman James Moran.

We previously told Council about a green buildings forum that the Planning and Zoning Department would be holding. That forum is planned for Wednesday, January 28 at 7:00 p.m. Council is invited to attend the meeting.

**ATTACHMENT:** Council Calendar

**STAFF:** Michele Evans, Deputy City Manager

# City Council Schedule -NOVEMBER 2008 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 Election Day	5	6 6:00 P.M. CIP Projects Open House, Lee Center  7:00 P.M. CIP Presentations and Discussion, Lee Center	7	8   <span style="float: right; font-size: 2em;">4</span>
9	10	11 Veterans Day  National League of Cities Conference, Orlando	12 National League of Cities Conference, Orlando	13 National League of Cities Conference, Orlando	14 National League of Cities Conference, Orlando	15 National League of Cities Conference, Orlando  9:30 A.M. Council Public Hearing, Council Chamber
16	17	18	19 5:30 P.M. DASH Long Range Plan work session, Council work room  7:00 P.M. Council First Legislative Session, Council Chamber	20	21	22
23	24 7:00 P.M. Joint work session on the FY 2010 CIP and Operating Budget with the Alexandria City School Board, Fire Training Room, 1108 Jefferson Street	25 5:30 P.M. Work session with General Assembly Delegation, Council Work Room  7:00 P.M. Council Second Legislative Session, Council Chamber	26 7:30 A.M. Mayor's Annual Unity Breakfast, Mark Center Hilton	27 HOLIDAY Thanksgiving	28 HOLIDAY Thanksgiving  7:00 P.M. Annual Tree Lighting Ceremony, Market Square	29
30						

## City Council Schedule -DECEMBER 2008 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 <b>6:30 P.M.</b> Washington Headquarters Service (WHS) Open House  <b>7:00 P.M.</b> WHS Community Meeting William Ramsay School 5700 Sanger Avenue	5	6 <b>11:00 A.M.</b> Scottish Christmas Walk Parade
7	8	9 <b>5:30 P.M.</b> Work session to discuss Hot Lane Project, and Potomac Yard Retail, Council Work Room  <b>7:00 P.M.</b> Council First Legislative Session, Council Chamber	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chamber  Following public hearing, Executive Session to Interview ARHA applicants
14	15	16	17	18	19	20
21 Hanukkah begins at sundown	22	23 6:00 P.M. 32 <sup>nd</sup> Annual Hanukkah Celebration , INOVA Alexandria Hospital Atrium, 4320 Seminary Road	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27
28	29	30				

# City Council Schedule - JANUARY 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 HOLIDAY	2	3
4	5	6	7	8 8:00 A.M. 8 <sup>th</sup> Annual Northern Virginia Conservation Trust Conservation Breakfast, Mark Center Hilton, 5000 Seminary Road	9	10
11	12	13 <b>6:30 P.M.</b> Executive Session to interview ARHA Board applicant, Council Work Room  <b>7:00 P.M.</b> Council First Legislative Session, Council Chambers	14	15 <b>12:00 P.M.</b> Martin Luther King, Jr Employees Program, Lee Center, 1108 Jefferson Street  <b>7:30 P.M.</b> Martin Luther King, Jr. Community Program, Westminster Presbyterian Church, 2701 Cameron Mills Road	16	17
18	19 HOLIDAY Martin Luther King, Jr Day	20 HOLIDAY Inauguration Day	21	22	23	24 9:30 A.M. Council Public Hearing, Council Chambers
25	26	27 <b>5:30 P.M.</b> Work Session on Wayfinding Program, Council work room  <b>7:00 P.M.</b> Council Second Legislative Session, Council Chambers	28 7:00 P.M. Green Buildings Forum, location TBD	29	30	31

## City Council Schedule -FEBRUARY 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5 VML Day, Richmond	6	7
8 3:00 to 5:30 P.M. The Living Legends of Alexandria "Meet the Legends" reception, The Carlyle Club, 411 John Carlyle Street	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14
15	16 HOLIDAY Presidents' Day  1:00 P.M. G.W. Birthday Parade	17	18	19	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28

# City Council Schedule -MARCH 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7 10:30 A.M. St. Patrick's Day Parade
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers <span style="float: right;">8</span>
15	16	17	18	19	20	21
22	23	24 5:30 P.M. Annual work session with ACVA and AEDP, Council work room  7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30 6:00 P.M. Salute to Women Awards Banquet, Crowne Plaza Old Town, 901 North Fairfax Street	31				



## City Council Schedule -APRIL 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 9:30 A.M. to 1:00 P.M. 15 <sup>th</sup> Annual Homeownership Fair (location TBD)
5	6	7	8 Passover begins at sunset	9 Passover	10 Good Friday	11  5
12 Easter	13	14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25 10:00 A.M. to 2:00 P.M. Annual Earth Day Celebration, Ben Brenman Park, 4800 Brenman Park Drive
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30		

# City Council Schedule -MAY 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 10:00 A.M. - 2:00 P.M. Spring for Alexandria Community Service Day  2:00 P.M. to 4:00 P.M. Spring for Alexandria Celebration, Market Square	2
3	4	5 City Council Election	6	7	8	<div style="text-align: right; font-size: 2em;">10</div>
10	11	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19	20	21	22	23
24	25 HOLIDAY Memorial Day	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30
31						

## City Council Schedule - JUNE 2009 as of 12-2-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				

# City Council Schedule - JULY 2009 as of 11-21-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 City Council Installation, T.C. Williams High School	2	3 HOLIDAY Independence Day	4
5	6	7	8	9	10	11  26 1
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	