EXHIBIT NO. \_\_

#### City of Alexandria, Virginia

# 18 12-13-08

#### **MEMORANDUM**

DATE:

**DECEMBER 10, 2008** 

TO:

THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

JAMES K. HARTMANN, CITY MANAGER

SUBJECT:

CITY COUNCIL SCHEDULE

**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council adopt the following schedule of budget meetings:

•	Wednesday, February 11 7:00 p.m.	Revenue and Additional FY 2009 Budget Reduction Options Work Session
•	Wednesday, February 18 7:00 p.m.	Personnel Compensation Budget Work Session
•	Monday, February 23 7:00 p.m.	CIP Budget Work Session
•	Tuesday, March 3 7:00 p.m.	Transportation and Transit Issues and Final Council Review of FY 2009 Budget Reduction Options with Service Impacts Work Session
•	Thursday, March 5 7:00 p.m.	Social Safety Net Programs and Activities Budget Work Session
•	Monday, March 9 7:00 p.m.	Joint Work Session with Schools
•	Monday, March 16 7:00 p.m.	CIP Follow-Up and Library, Recreation and OHA Budget Work Session

•	Monday, March 23 7:00 p.m.	Public Safety and Administration of Justice and Other Economic Sustainability Programs and Activities Budget Work Session
•	Tuesday, March 31 7:00 p.m.	City Administration and Management Programs and Activities Budget Work Session
•	Monday, April 6 7:00 p.m.	BFAAC Budget Work Session
•	Monday, April 13 4:00 p.m.	Budget Public Hearing
•	Monday, April 20 7:00 p.m.	Work Session on Preliminary Add/Delete List Review
•	Monday, April 27 6:00 p.m.	Work Session on Finalization of Add/Delete List
	7:00 p.m.	Budget and Tax Rate Adoption Special Council Meeting

**<u>DISCUSSION</u>**: The schedule for consideration of next year's budget (FY 2010) listed above was presented at Council's Tuesday, December 9 legislative meeting. I recommend that Council adopt the proposed schedule.

**ATTACHMENT:** Council Calendar

**STAFF:** Michele Evans, Deputy City Manager

### City Council Schedule -DECEMBER 2008 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURĐAY
	1	2	3	4 6:30 P.M. Washington Headquarters Service (WHS) Open House 7:00 P.M. WHS Community Meeting William Ramsay School 5700 Sanger Avenue	5	6 11:00 A.M. Scottish Christmas Walk Parade
7 (s	8	9 5:30 P.M. Work session to discuss Hot Lane Project, and Potomac Yard Retail, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chamber  Following public hearing, Executive Session to Interview ARHA applicants
14	15	16	17	18	19	20
21 Hanukkah begins at sundown	22	23 6:00 P.M. 32 <sup>nd</sup> Annual Hanukkah Celebration , INOVA Alexandria Hospital Atrium, 4320 Seminary Road	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27
28	29	30				

#### City Council Schedule - JANUARY 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				I HOLIDAY	2	3
4	5	6	7	8 8:00 A.M. 8 <sup>th</sup> Annual Northern Virginia Conservation Trust Conservation Breakfast, Mark Center Hilton, 5000 Seminary Road	9	10
11 	12	13 6:30 P.M. Executive Session to interview ARHA Board applicant, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	14	15 12:00 P.M. Martin Luther King, Jr Employees Program, Lee Center, 1108 Jefferson Street 7:30 P.M. Martin Luther King, Jr. Community Program, Westminster Presbyterian Church, 2701 Cameron Mills Road	16	17
18	19 HOLIDAY Martin Luther King, Jr Day	20 HOLIDAY Inauguration Day	21	22	23	9:30 A.M. Council Public Hearing, Council Chambers
25	26	27 5:30 P.M. Work Session on Wayfinding Program, Council work room 7:00 P.M. Council Second Legislative Session, Council Chambers	28 7:00 P.M. Green Buildings Forum, location TBD	29	30	31

#### City Council Schedule -FEBRUARY 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5 VML Day, Richmond	6	7
8 3:00 to 5:30 P.M. The Living Legends of Alexandria "Meet the Legends" reception, The Carlyle Club, 411 John Carlyle Street	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11 7:00 P.M. Revenue and Additional FY 2009 Budget Reduction Options Work Session, Sister Cities Conference Room	12	13	14
15	16 HOLIDAY Presidents' Day 1:00 P.M. G.W. Birthday Parade	17 7:00 P.M. Personnel Compensation Budget Work Session, Sister Cities Conference Room	18	19	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23 7:00 P.M. CIP Budget Work Session, Sister Cities Conference Room	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28

#### City Council Schedule -MARCH 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 7:00 P.M. Transportation and Transit Issues and Final Council Review of FY 2009 Budget Reduction Options with Service Impacts Work Session, Sister Cities Conference Room	3	4	5 7:00 P.M. Social Safety Net Programs and Activities Budget Work Session, Sister Cities Conference Room	6	7 10:30 A.M. St. Patrick's Day Parade
8	9 7:00 P.M. Joint Work Session with Schools, (location TBD)	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers
6						
15	16 7:00 P.M. CIP Follow-Up and Library, Recreation and OHA Budget Work Session, Sister Cities Conference Room	17	18	19	20	21
22	23 7:00 P.M. Public Safety and Administration of Justice and Other Economic Sustainability Programs and Activities Budget Work Session, Sister Cities Conference Room	5:30 P.M. Annual work session with ACVA and AEDP, Council work room 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30 6:00 P.M. Salute to Women Awards Banquet, Crowne Plaza Old Town, 901 North Fairfax Street	31 7:00 P.M. City Administration and Management Programs and Activities Budget Work Session, Sister Cities Conference Room				

### City Council Schedule -APRIL 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 9:30 A.M. to 1:00 P.M. 15 <sup>th</sup> Annual Homeownership Fair (location TBD)
5	6 7:00 P.M. BFAAC Budget Work Session, Sister Cities Conference Room	7	8 Passover begins at sunset	9 Passover	10 Good Friday	11
12 Easter	13 4:00 P.M. Budget Public Hearing, Council Chambers	14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20 7:00 P.M. Work Session on Preliminary Add/Delete List, Sister Cities Conference Room	21	22	23	24	25 10:00 A.M. to 2:00 P.M. Annual Earth Day Celebration, Ben Brenman Park, 4800 Brenman Park Drive
26	27 6:00 P.M. Work Session on Finalization of Add/Delete List, Council Work Room 7:00 P.M. Special City Council Meeting - Budget and Tax Rate Adoption, Council Chamber	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30		

#### City Council Schedule -MAY 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 10:00 A.M 2:00 P.M. Spring for Alexandria Community Service Day 2:00 P.M. to 4:00 P.M. Spring for Alexandria Celebration, Market Square	2
3	4	5 City Council Election	6	7	8	9
10	11	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
2						
17	18	19	20	21	22	23
24	25 HOLIDAY Memorial Day	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30
31						

## City Council Schedule - JUNE 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				

#### City Council Schedule - JULY 2009 as of 12-10-08

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 City Council Installation, T.C. Williams High School	2	3 HOLIDAY Independence Day	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	