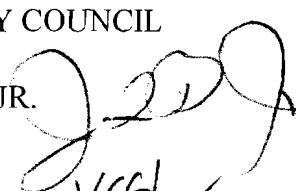



29
3-23-10

MEMORANDUM

TO: THE HONORABLE MAYOR AND
MEMBERS OF CITY COUNCIL

FROM: JAMES L. BANKS, JR. 
CITY ATTORNEY

KAREN S. SNOW 
ASSISTANT CITY ATTORNEY

DATE: MARCH 15, 2010

SUBJECT: LICENSE AGREEMENT WITH WOODLAWN COMMUNICATION, LLC.

ISSUE: Whether to approve a five-year license agreement with Woodlawn Communication, LLC, to authorize the installation of conduits and fiber optic cable in the City of Alexandria's ("City") public rights-of-way.

RECOMMENDATION: That City Council approve the attached five-year license agreement with Woodlawn Communication, LLC, and authorize the City manager to execute the license agreement and to take any other actions that are necessary to implement the agreement.

DISCUSSION: As you may recall, in June 2009, City Council approved a five-year license agreement between the City and Woodlawn Communication, LLC ("Woodlawn") to install a bank of nine conduits and fiber in the public right-of-way to sell or lease to other telecommunications providers to provide telecommunication services, excluding cable services to the BRAC facility at Mark Center. As discussed in more detail below, Woodlawn is purchasing from Cavalier Telephone (formerly Elantic) and AT&T existing conduit banks. Cavalier and AT&T have license agreements with the City and, pursuant to the terms of those license agreements, Woodlawn must obtain a license agreement from the City before Cavalier and AT&T can sell the conduit banks to Woodlawn. In addition, under the terms of the proposed agreement, Woodlawn is seeking to install two new segments of conduit banks; one along Mill Road and the other along Stovall Street. The proposed license (which, if approved, will be the City's second license with Woodlawn) is crafted as a "global" license because it covers a continuous route and will be easier to administer for the City and Woodlawn than entering into five additional license agreements (in addition to the June 2009 agreement).

Woodlawn, holds a certificate of public convenience and necessity from the State Corporation Commission of Virginia for the provision of telecommunications services. Woodlawn Communication, LLC is an affiliate company of Woodlawn Construction Company, Inc. Its primary office is located in Glen Allen, Virginia. Both companies are managed by the primary partner, Phillip F. Staples. Woodlawn Construction Company was founded in 1972, by Phillip Staples and his brother Jeffery Staples. Woodlawn Construction Company has become a leader in the utility construction industry and is one of the largest full service contractors in the mid-Atlantic region. In 2001, Woodlawn was granted a certificate of public convenience and

necessity by the State Corporation Commission and is a competitive local exchange carrier. This status gives Woodlawn the opportunity to utilize public rights-of-way as a public utility for critical infrastructure, multi-tenant conduit systems and other telecommunications related projects.

Woodlawn seeks this global license agreement for the following:

1. Woodlawn, subject to the City's approval, is purchasing from Cavalier (formerly Elantic) an existing conduit bank consisting of five individual conduits approximately 9,000 feet in length and located along Commonwealth Avenue in the City as more fully described as Segment 1 on Exhibit A to the Agreement.¹
2. Woodlawn is also purchasing from Cavalier an existing conduit bank consisting of five individual conduits approximately 8,500 feet in length and located between East Braddock Road and Mill Road, as more fully described as Segment 2 on Exhibit A to the Agreement.²
3. Woodlawn is purchasing from AT&T, an existing individual conduit located between Mill Roach and the Alexandria City limit at Edsall Road, with a total length of approximately, 26,875 feet, as more fully described as Segment 3 on Exhibit A to the Agreement.³

1 Segment 1 begins at the north city limit of the City of Alexandria located at Four Mile Run near Commonwealth Avenue and proceeds to the south along Commonwealth Avenue for approximately 1.74 miles (approximately 9,000 feet) to the intersection with East Braddock Road.

2 Segment 2 continues from East Braddock Road (i.e. from Segment 1 above) along Commonwealth Avenue to Sunset Drive (approximately .53 miles or 2,750 feet), continues along Sunset to its intersection with King Street (approximately 0.14 miles or 750 feet), turns east on King Street to Daingerfield (approximately .11 miles or 600 feet), proceeds southeast on Daingerfield and proceeds to Diagonal Road (approximately 0.05 miles or 250 feet). The route continues along Diagonal Road to the southwest and proceeds one block on Diagonal to Reinekers Lane (approximately 0.025 miles or 130 feet), proceeds southeasterly along Reinekers Lane across Duke street to Holland Lane (approximately 0.135 miles or 700 feet), proceeding along Holland to the south to the intersection with Eisenhower Avenue (approximately 0.3 miles or 1600 feet). The route proceeds west on Eisenhower Avenue to the intersection with Mill Road (approximately 0.31 miles or 1,700 feet). The total length of this section is approximately 1.61 miles or 8,500 feet.

3 Segment 3 continues from Eisenhower Avenue (see Segment 2 route above) and continues from Eisenhower Avenue and Mill Road and proceed along Eisenhower to Stovall Street (approximately 0.31 miles or 1,650 feet), proceeds north on Stovall to Mill Road (approximately 0.13 miles or 700 feet). The route then proceeds west on Mill Road and proceeds past Telegraph Road to the intersection with the Woodrow Wilson Bridge Project (approximately 0.35 miles or 1,850 feet), continues along Mill Road to intersection with Eisenhower Avenue (approximately 0.13 miles or 700 feet), then proceeds west along Eisenhower to the intersection with Van Dorn Street (approximately 3.05 miles or 16,075 feet), proceeds north on Van Dorn and continues to the intersection with Edsall Road (approximately 0.53 miles or 2,800 feet). The total length of this segment is approximately 5.09 miles or 26,875 feet. This section was constructed as part of a build with AT&T.

4. Install a new conduit bank consisting of five individual conduits approximately 4,350 feet in length to be constructed between Mill Road and the Woodrow Wilson Bridge project right of way, as more fully described as Segment 4 on Exhibit A to the Agreement.⁴

5. Install a new conduit bank consisting of five individual conduits approximately four feet in length to be constructed to serve 200 Stovall Street which includes a new conduit bank of five individual conduits approximately nine feet in length also to be constructed at 200 Stovall Street, as more fully described on Exhibit A to the Agreement.⁵

The other significant provisions of the proposed agreement are summarized below.

The term of the agreement is for five years and runs from April 1, 2010 through March 31, 2015. It is not renewable. However, the agreement gives Woodlawn the right to negotiate with the City for a new license at the conclusion of this agreement.

Second, as compensation for use of the public rights-of-way, Woodlawn agrees to pay to the City, \$3.60 per linear foot of the conduit bank it installs in the City's public rights-of-way, until such time it sells the conduits to other companies who are providing telecommunications services to end users in the City. Woodlawn has reserved the right for itself to provide telecommunications services to end users in the City. The fee structure has been established to be reduced on a pro rata basis as Woodlawn conveys title of an individual conduit to another certified provider of telecommunications services. In other words, if Woodlawn sells two of the conduits in a bank of five conduits, to another certificated provider of telecommunications services, who has end users in the City, the license fee of \$3.60 per linear foot will be reduced by two-fifths of \$3.60 (or by \$1.44) for a total annual license fee per linear foot of \$2.16 per linear foot per annum. The purchaser will pay to the City the license fee imposed by City Code § 5-2-160, et seq., (the "statutory right-of-way fee"). The statutory right-of-way fee is calculated annually by the Virginia Department of Transportation ("VDOT") on a state-wide basis, and allocated to each locality based on a formula which accounts for the linear footage of cable and number of users in the locality. Woodlawn is required under the terms of the agreement to provide the City with notice when it conveys title to any of the conduits to a third party.

⁴ This route will begin at Mill Road and Eisenhower Avenue and will proceed north along Mill Road. It will continue along Mill Road past Stovall Street and continue until the Woodrow Wilson Bridge project right of way. The total length of this segment is approximately 0.82 miles or 4,350 feet.

⁵ This segment facilitates the installation of two fiber optic cable laterals from an existing fiber optic network running along the east side of Stovall Street near Mandeville Lane. Lateral No. 1 is proposed to be located 165 feet south of the southern face curb of Mandeville Lane and fifty feet north of the service entrance to 200 Stovall Street. Woodlawn proposes to install a new handhole over the existing cable route and then build in an easterly direction to the building wall. The build in the City's right of way will be approximately four feet of conduit construction. The second lateral will be located approximately 26 feet south of the southern face of curb of Mandeville Lane near the southwestern corner of 200 Stovall Street. Woodlawn will install a new handhole over the existing cable route and then build in an easterly direction to the building wall. Woodlawn will install in the City's right of way the handhole and approximately nine feet of conduit.

Third, the agreement requires Woodlawn to submit an Annual Operations Plan to the Department of Transportation and Environmental Services (“T&ES”) for each of the five years covered by the agreement. The operations plan requires that Woodlawn describe all the activities to install the conduit and to pull cable that Woodlawn intends to undertake in the public rights-of-way during the twelve month *period covered by the plan, the sites where any activity in the public right-of-way will occur and a tentative timetable*. The director of T&ES must review the plan and determine whether the public rights-of-way upon which the construction is planned are appropriate sites for the proposed activity. These operations plans are intended to enable T&ES to coordinate Woodlawn’s activities, if any, with other planned construction in the City streets and public rights-of-way, thereby minimizing the disruption and inconvenience attendant to such work.

Fourth, the agreement requires Woodlawn prior to undertaking any specific project within the right-of-way to submit to T&ES, a plan which, among other things, will (i) identify the location of the project, (ii) describe the equipment to be installed and the techniques to be used, (iii) state the start and end dates, (iv) propose a traffic control plan and (v) verify that Woodlawn has or will obtain all necessary approvals from other governmental entities including departments or agencies of the City.

Fifth, the agreement provides that the City can require Woodlawn to remove or relocate, at Woodlawn’s expense to the extent permitted by law, any conduits, cables or other equipment when City staff has determined that the equipment interferes with or disturbs the operation, improvement, repair or maintenance of the right-of-way or of other utility services.

Sixth, the agreement requires Woodlawn to obtain permits from the City for any maintenance work and to repair all damages resulting from the work.

Seventh, the agreement provides that, upon its termination or non-renewal, Woodlawn will remove all of its conduits, cable and other equipment from the City’s rights-of-way.

Finally, the agreement provides that Woodlawn must maintain adequate insurance to protect the City and any residents against claims arising from the system or the company’s work on the system.

We will be pleased to answer any questions that you may have about this matter.

Attachment

cc: James Hartmann, City Manager
Michele Evans, Deputy City Manager
Emily Baker, Deputy Director, Transportation and Environmental Services

LICENSE AGREEMENT 2010
CITY OF ALEXANDRIA
AND
WOODLAWN COMMUNICATION, LLC

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LICENSE AGREEMENT

THIS AGREEMENT is made this _____ day of _____ 2010, by the City of Alexandria ("Licensor"), a municipal corporation of Virginia, and Woodlawn Communication, LLC. ("Licensee"), a Virginia limited liability company.

WHEREAS, Licensor has granted Licensee a license dated _____, 2009 (the "2009 License"), which authorizes Licensee to occupy a certain segment of the Public Ways within the City of Alexandria; and

WHEREAS, Licensee desires to use additional portions of Licensor's streets in connection with its operation of a telecommunications system and delivery of telecommunications services; and

WHEREAS, Licensor is willing to permit Licensee to use such additional portions of its streets in connection with such system and service in accordance with the terms and conditions set forth below; and

WHEREAS, Licensor is therefore willing to grant Licensor a second license, separate from the 2009 License;

NOW, THEREFORE, in consideration of the premises, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Definitions.

(a) "Access Lines" shall include residence and business telephone lines and other switched common lines connecting a customer's premises to an end office switch. "Access Lines" does not include local, state and federal government lines, interstate and intrastate WATS lines, special access lines, off premises extensions, official lines used by providers of telecommunications service for administrative, testing, intercept and verification purposes, and commercial mobile radio service lines.

(b) "Affiliate" shall mean any Person controlling, controlled by or under common control with another Person.

(c) "Conduit Bank" shall mean a set of no more than five (5) Individual Conduits.

(d) "Construction" shall mean the installation, construction and material expansion of the Conduit Bank and any Facilities within a Public Way.

(e) "Director" shall mean any director of the Alexandria Department of Transportation and Environmental Services, or the Director's designee.

(f) "Facilities" shall mean the Conduit Banks and Individual Conduits comprising Sections 1, 2, 3, 4, and 5, any and all cables, lines, wires, access manholes, switches, pedestals, boxes and other similar equipment and devices in the City owned by Licensee and used by Licensee in the delivery of Telecommunications by means of Sections 1, 2, 3, 4, or 5.

(g) "Individual Conduit" means a single one and one-half inch (1.5") SRD 11 high density polyethylene conduit suitable for the installation of fiber optic cable.

(h) "Maintenance" shall mean the maintenance, repair, replacement (including upgrading and non-material expansion), and removal of Facilities.

(i) "Person" shall mean a natural person or an association, partnership, corporation or other legally recognized entity.

(j) "Public Ways" shall mean the surface, the areas below the surface, and the air space above the surface of any and all of the following rights-of-way owned by or dedicated to the City of Alexandria which, during the term of this Agreement, are located within the corporate limits of the City of Alexandria: highways, roads, streets, lanes, alleys, curbs, sidewalks, bridges, overpasses, underpasses, and other similar rights-of-way.

(k) "Section 1" means an existing Conduit Bank consisting of five (5) Individual Conduits approximately 9,000 feet in length and located along Commonwealth Avenue, as more particularly described in Exhibit A.

(l) “Section 2” means an existing Conduit Bank consisting of five (5) Individual Conduits approximately 8,500 feet in length and located between East Braddock Road and Mill Road, as more particularly described in Exhibit A.

(m) “Section 3” means an existing Individual Conduit located between Mill Road and the city limit at Edsall Road, with a total length of approximately 26,875 feet, as more particularly described in Exhibit A.

(n) “Section 4” means a new Conduit Bank consisting of five (5) Individual Conduits approximately 4,350 feet in length, to be constructed between Mill Road and the Woodrow Wilson Bridge project right-of-way, as more particularly described in Exhibit A.

(o) “Section 5” means (i) a new Conduit Bank consisting of five (5) Individual Conduits approximately four feet in length, to be constructed to serve 200 Stovall Street; and (ii) a new Conduit Bank consisting of five (5) Individual Conduits approximately nine (9) feet in length, also to be constructed to serve 200 Stovall Street, both as more particularly described in Exhibit A.

(p) “Telecommunications” shall mean the transmission, between or among points specified by the user, of information of the user’s choosing, without change in the form or content of the information as sent and received.

2. Grant and Term of License.

(a) In exchange for the consideration described herein, Licensor grants to Licensee permission to use Licensor's Public Ways, in accordance with the provisions, terms and conditions in this Agreement for (i) the Maintenance of Section 1, Section 2, and Section 3; (ii) Construction and Maintenance of Section 4 and Section 5; and (iii) the use of such Facilities and any Individual Conduit comprised by such Facilities for the provision of Telecommunications by the Licensee. The permission granted by this subsection is non-exclusive, and nothing in this Agreement shall affect the right of Licensor to permit other Persons to use the Public Ways.

(b) Licensor understands that Licensee may in the future elect to convey title in all or portions of any Individual Conduit comprising the Facilities to one or more other Persons, although Licensee may elect to retain title to one or more such Individual Conduits in itself. The

parties anticipate that each such Person shall install fiber optic cable in such Individual Conduit for the purpose of providing Telecommunications, provided that each such Person shall have obtained the right to occupy the Public Ways and to provide Telecommunications within the City, pursuant to applicable law.

(c) This Agreement and the permission granted by subsection (a) shall be subject to the police power of the City of Alexandria, and to all ordinances heretofore or hereafter enacted by the Alexandria City Council, to all regulations promulgated by Alexandria City officials, and to other applicable laws and regulations established by the Commonwealth of Virginia or the United States.

(d) The term of this license shall be from April 1, 2010, through March 31, 2015. This license may not be renewed. However, at any time before the conclusion of the term of this license, Licensee shall have the right to negotiate with the Licensor for a new license for the Construction and Maintenance of Facilities within Public Ways.

(e) When used in this Agreement, the term "year" shall mean the period from July 1 of a year through June 30 of the following year.

3. License Fee.

(a) As compensation for this license, Licensee shall pay to Licensor, for each of the five years of this Agreement, a license fee as defined in this Section 3(a).

(i) Unless and until Licensee shows that any of its Facilities in the City are being used directly by Licensee as Access Lines, and for any Subsequent Time Period (as defined in Section 3(d)) during which they are not so used, the license fee shall be \$3.60 per annum for each linear foot of each of Sections 1, 2, 3, 4, and 5.

(ii) For each Individual Conduit to which Licensee conveys title to another Person, the fee stated in 3(a)(i) shall be reduced on a pro rata basis. For example, if a Conduit Bank consists of a total of five Individual Conduits and Licensee sells two Individual Conduits to another Person, the License Fee set forth in Section 3(a)(i) above shall be reduced by two-fifths (2/5) of \$3.60 (or by \$1.44) for a total annual license fee per linear foot of \$2.16 per linear foot per annum.

(iii) If Licensee enters into an agreement to sell any Individual Conduit or any of its Facilities to another Person, Licensee shall immediately notify the City. No such sale shall be consummated until such time as the prospective purchaser has entered into a license agreement or franchise agreement with the City to occupy the City's Public Ways.

(iv) Licensee's failure to notify the City of the sale, lease or any other transfer of any interest or control in any Individual Conduit or other Facilities to another Person shall constitute a material breach of this Agreement.

(b) If and when Licensee shows that Licensee itself is using Facilities within an Individual Conduit as Access Lines, and until there is a Subsequent Time Period during which they are not so used, the license fee for that Individual Conduit shall be calculated pursuant to section 5-2-160, et seq of The Code of the City of Alexandria, 1981, as amended (the "City Code"); provided, that should the City of Alexandria's authority to impose the license fee provided for by section 5-2-160, et seq. of the City Code be rescinded by the Virginia General Assembly or modified in a manner which would result in a lower fee being imposed upon Licensee, Licensee shall continue to pay, for the remainder of the term of this Agreement, the fee as defined in section 5-2-160 et seq. of the City Code immediately prior to such rescission or modification, so long as the fee is applied to all similar users of the Public Ways on a non-discriminatory basis.

(c) The Licensee may demonstrate that its Facilities in the City are being used as Access Lines by filing with the City a certification by the Licensee stating that the Licensee itself uses its own Facilities in the City to connect a subscriber's premises to an end-office switch. The City may, at its discretion, accept in place of these filings other sufficient evidence showing that the Licensee's Facilities in the City are being used by Licensee as Access Lines.

(d) If any of the conditions certified to the City pursuant to Section 3(c) cease to be met for a period of one month or more (a "Subsequent Time Period"), the Licensee shall immediately notify the City, and the license fee shall revert to the definition specified in Section 3(a)(i) unless and until the Licensee can make a new showing pursuant to Section 3(c).

(e) The license fee shall be paid on a quarterly basis within two months after

the end of the quarter for which the amount is due. Licensee acknowledges that the per-month fee defined in § 5-2-161 of the City Code may, at any time during the term of this Agreement, be increased by the Virginia Department of Transportation pursuant to § 56-462 of the Code of Virginia (1950), as amended. To the extent that fee is applicable under Section 3(a) hereof, Licensee agrees to pay any such increases in the per-month fee so long as the fee is applied to all similar users of the Public Ways on a non-discriminatory basis.

(f) A penalty, equal to 8 percent of the due and owing quarterly installment, shall be assessed against Licensee whenever it fails to pay a quarterly license fee installment on or before the date required by this section. In addition, interest, at 10 percent per annum on the due and owing quarterly license fee installment, shall be assessed against Licensee whenever it fails to pay the quarterly license fee installment on or before the date required by this section. Said interest shall start to run the day after the day that the quarterly license fee installment was due. Licensee shall furnish to the Licensor with each quarterly license fee installment payment a statement, executed by an authorized representative of Licensee or his or her designee, showing the basis for the payment (number of Access Lines or linear footage) and the calculation that derives the payment from that basis.

(g) Licensee shall furnish to the Licensor with each quarterly license fee installment payment a statement, executed by an authorized representative of Licensee or his or her designee, showing the basis for the payment (number of Access Lines or linear footage) and the calculation that derives the payment from that basis.

(h) If Licensee discovers that it has failed to make the entire or correct amount of the quarterly license fee payment due, it shall pay to Licensor the additional amount due (including a penalty of 8 percent of such amount and interest calculated under subsection (c) above) within 30 days of its discovery of the underpayment. Any overpayment of the quarterly license fee by Licensee through error or otherwise shall be called to the attention of Licensor which, if satisfied that an overpayment was made, shall offset the amount of the overpayment, with interest at 10 percent per

annum from the date paid, against the next quarterly license fee installment payment due from Licensee.

(i) Acceptance by the Licensor of any payment due under this section shall not be deemed to be a waiver by the Licensor of any breach of this license occurring prior thereto; nor shall the acceptance by the Licensor of any such payment preclude the Licensor from later establishing that a larger amount was actually due, or from collecting any balance due to the Licensor. The License Fee shall be paid in addition to, not instead of, any other amounts Licensee is required to pay Licensor by contract or under Licensor's taxing authority. On or before (i) July 1, 2009, (ii) July 1 of each subsequent year during the term of this Agreement, and (iii) on June 30, 2014, Licensee shall furnish Licensor with a statement, executed by an authorized representative of Licensee or his or her designee, certifying that the total license fee paid by Licensee for the immediately preceding year was the correct amount required under this agreement.

(j) By agreeing to pay the license fee described in Section 3(a)(i) hereof, on the terms and conditions herein contained, Licensee does not waive its ability to take the position that such fees are not lawfully imposed under federal or Commonwealth of Virginia law. However, Licensee shall take no legal action against the City on that basis unless and until a court or agency of competent jurisdiction issues a decision that a compensation scheme of the type described in Section 3(a)(i) hereof is unlawful under federal or Commonwealth of Virginia law, in which case Licensor agrees to meet with Licensee, at Licensee's request, and renegotiate the compensation arrangements in this Agreement. In the event that Licensee and Licensor cannot agree on the terms of the compensation arrangements within 60 days of Licensee's request to renegotiate, Licensee reserves all rights to challenge in any forum with competent jurisdiction the lawfulness of all license fee payments required and made under this Agreement and to seek injunctive relief against the prospective payment of such fees.

4. Licensee's Books of Account and Records; Reports.

(a) Licensee shall keep accurate books of account for the purpose of

determining the license fee due to the Licensor. Licensee shall, within five business days after a written request by Licensor, forward to Licensee's address as set forth in Section 20 herein, copies of the books of account to the extent necessary to confirm the accuracy of payments due the Licensor, which Licensor may inspect at any time during regular business hours. Licensor may audit the books from time to time at Licensor's sole expense, but in each case only to the extent necessary to confirm the accuracy of payments due the Licensor. Notwithstanding any other provision of this Agreement, all information reviewed or otherwise accessible to Licensor in exercising its rights under this Section 4(a) shall be deemed confidential and proprietary to Licensee, and shall be held in confidence, to the maximum extent permitted by law.

(b) Upon reasonable request by Licensor, Licensee shall promptly transmit, mail or deliver, in accordance with Sections 3 and 20 herein, copies of its financial records that will enable Licensor to determine the accuracy of any license fee payments made by Licensor.

(c) Licensor agrees to hold in confidence, to the maximum extent permitted by law, any information it receives from Licensee which, at the time that it is submitted to Licensor, is marked "proprietary information confidential", or in a similar manner denoting the information as confidential in nature.

5. Operations Under License Agreement.

(a) Any Construction, Maintenance, or other activities in the Public Ways by the Licensee shall be subject to the City's general permit requirements.

(b) Annual Operations Plans.

(i) Within thirty days after the effective date of this Agreement, and at least thirty days prior to each subsequent 12-month period, or partial period, occurring during the term of this Agreement, Licensee shall prepare and submit to the Director an initial Annual Operations Plan which shall describe or otherwise show each of the Public Ways in which Licensee intends to construct Facilities during the 12 months following the plan's submission, the type of Facilities Licensee intends to construct in each such Public Way, and the approximate date on which Licensee intends to begin construction in each Public Way. Such Annual Operations Plans shall be non-binding, but shall

represent a reasonable projection by the Licensee of the activities it anticipates undertaking over the subsequent year. Licensor agrees to hold in confidence, to the maximum extent permitted by law, any information it receives from Licensee under its Annual Operations Plans which, at the time that it is submitted to Licensor, is marked "proprietary information confidential", or in a similar manner denoting the information as confidential in nature.

(ii) The Licensee shall within a reasonable time period review any comments submitted, and shall respond within a reasonable time period to any questions posed, by the Director with respect to an Annual Operations Plan. In the event that, during a 12-month period covered by an Annual Operations Plan, Licensee makes significant changes in its anticipated routes, Licensee shall promptly submit to the Director an amendment to the Annual Operations Plan covering such changes.

(iii) Licensee shall, at the time it applies for a construction permit, submit to the Director accompanying information which (a) shall indicate how the proposed construction is related to the Annual Operations Plan, (b) shall identify the specific location within each Public Way in which the proposed construction is to take place, (c) shall describe the Facilities to be installed in each Public Way and the construction techniques to be used in accomplishing the installation, (d) shall provide a traffic control plan that shall be reviewed and approved by the Director, (e) shall state, as to each Public Way, the dates on which the proposed construction is to commence and on which the proposed construction is anticipated to be completed, (f) shall verify that Licensee has obtained, or will obtain prior to commencing the Construction, approval of the placement of the Facilities and any required permits from any other entity'(including departments or agencies of the City of Alexandria) whose approval is required by law, and (g) shall provide whatever other information the Director reasonably requests. The Director shall have the discretion, which is to be reasonably exercised, to determine the timing of the proposed Construction, taking into account both the dates requested by Licensee and other planned or on-going construction work in the affected Public Ways. Licensee agrees that Construction in Public Ways shall be done in such locations and in such manner so as not to unreasonably interfere with existing water, gas, sewer pipe, traffic signal,

street light and other utilities and conduits in the Public Ways, or with the public's use of the Public Ways, and shall, to the maximum degree feasible, be coordinated (including through the sharing of Facilities and other equipment and devices) with any construction being simultaneously undertaken at the same location by another provider of Telecommunications or of cable service or by a provider of utilities.

(c) Licensee shall, in connection with any Construction, Maintenance, or other activities in the Public Ways, comply with all applicable laws and regulations, including all permits required by the City.

(d) Maintenance. Licensee may perform Maintenance from time to time without prior approval of the Director as long as neither the component of the Facilities being worked on, nor any of the equipment or workers involved in such Maintenance are located on the travel, parking, curb or sidewalk portion of a Public Way, or any other portion of a Public Way. At least 30 days prior to performing Maintenance while located on the travel, parking, curb or sidewalk portion of a Public Way, or any other portion of a Public Way, Licensee (i) shall inform the Director in writing of the location at which it intends to perform such Maintenance, (ii) shall provide whatever other information the Director requests, and (iii) shall obtain either a verbal or a written approval of the Maintenance from the Director. In performing Maintenance, Licensee shall comply with all requirements established by the Director. In addition to and notwithstanding the provisions of this subsection (b), Licensee shall maintain in good and safe condition all Facilities it places within Public Ways, and shall, in connection with any Maintenance activity it undertakes, comply with all applicable laws and regulations. Licensee shall be responsible for the Maintenance of the Facilities until such time as it notifies the City that it no longer owns any interest in the Facilities.

(e) Removal. Licensee may, at any time, in the exercise of its sole and absolute discretion, effect the removal of any or all of the Facilities from the Public Ways. Removal of Facilities shall not terminate this Agreement. When performing any aspect of removal where the Facilities being worked on or any of the equipment or workers involved in the removal is located on the travel, parking, curb or sidewalk portion of a street, or any other portion of a Public Way, Licensee

shall comply with all procedures applicable to Maintenance, as set forth above in subsection (d). In addition to and notwithstanding the provisions of this subsection (e), Licensee shall, in connection with any removal activity, comply with all applicable laws and regulations.

(f) Undergrounding. Chapter 3 of title 5 of the City Code contains undergrounding requirements that apply, *inter alia*, to the installation, repair and replacement of "customer utility services" and "transmission and distribution lines." Licensee acknowledges that it is subject to these requirements and, consequently, that it will be required to install its Facilities underground. Nothing herein shall limit Licensee's ability to seek a waiver of the undergrounding requirement for subsequent builds pursuant to the procedures set forth under Chapter 3 of Title 5, Section 27 of the City Code.

(g) Relocation. Licensee shall remove from or relocate within a Public Way, at its own expense and within 60 days of written notice provided by Licensor, or any such longer time as reasonably requested by the Licensee and consented to by the Licensor, any Facilities identified by Licensor in said written notice, whenever Licensor, in its sole discretion, determines that (i) the Facilities interfere, disturb or conflict with the operation, relocation, improvement, repair, construction or maintenance of present or future streets, alleys or other Public Ways, public grounds, storm drainage systems, sewer systems, water mains, other public facilities or private utility systems which were in operation at the time the facilities were constructed, or (ii) the Facilities interfere, disturb or conflict with any public communications system or equipment (including but not limited to AM/FM radio, shortwave radio and two-way radio systems), or with any private communications system which was in operation at the time the facilities were constructed. Any relocation of Facilities shall be subject to all the provisions, terms and conditions of this Agreement, and to all applicable laws and regulations. Notwithstanding the foregoing, the Licensor shall reimburse the Licensee for any such relocation expense if such reimbursement is required by Section 56-468.2 of the Code of Virginia (1950), as amended, or any other applicable law.

(h) When engaged in Construction pursuant to this Agreement, Licensee shall not cause any inconvenience to the general public or the Licensor's work forces, except as authorized by the Director. When performing Maintenance, Licensee shall not hinder or impede the flow of traffic to any

greater extent than is reasonably necessary. Licensee shall strictly abide by any requirements imposed by the Director, including requirements relating to time limitations and the submission of a traffic control plan.

6. Damage to Public Ways and Other Property by Licensee.

(a) If, in the course of Construction or Maintenance or otherwise dealing with any of the Facilities, Licensee damages any pavement, street, alley, sidewalk, sewer, water or other pipe, in the City's public ground or any other public property, real or personal, belonging or dedicated to Licensor, Licensee shall promptly repair the same at its own cost and expense. If Licensee shall default in this obligation, Licensor may cure the default itself, and may charge to Licensee the reasonable cost it incurs in curing the default; provided, that prior to performing any work to cure a default, Licensor shall give Licensee written notice of the default and a period of five business days from the date of the notice in which to initiate action to cure the default and a period of 30 days in which to complete the cure; provided further, that these 5-day and 30-day periods will be extended by the Director for a reasonable amount of time if a cure of the default cannot reasonably be commenced, or the default cannot reasonably be cured, within such periods respectively, and Licensee has diligently pursued commencement of, or completion of, a cure during the period, as applicable. Notwithstanding the provisions of subsection (a), if the Director determines, in his sole discretion consistent with applicable law, that damage, as described in subsection (a), threatens the public health or safety, Licensor may commence the repair of the damage and assess its costs upon Licensee, as provided in subsection (a); provided, that, prior to commencing such repair work, Licensor shall make a reasonable effort to provide Licensee with telephonic notice and an opportunity to immediately repair the damage itself. In the event Licensee is unable to, or otherwise fails to, immediately repair the damage and Licensor performs the repair work, Licensor shall, immediately upon completion of the work, provide Licensee with written notice of the work it has performed, and also shall, reasonably soon after the completion of the work, provide Licensee with a statement of the reasonable cost Licensor incurred in performing the work.

(b) Licensee shall repave or resurface the Public Ways in accordance with the then current standards set forth by the Director if there are any street cuts or other disturbances of the surface of the Public Ways as a result of any installation by Licensee of any Facilities under this Agreement.

(c) Any costs assessed upon Licensee under this section shall be paid to Licensor within 30 days of the assessment.

7. Unauthorized Use. In the event of any use by Licensee of a Public Way or any other property owned by or dedicated to Licensor that is not authorized by this Agreement, Licensee shall, immediately upon notice by Licensor, cease the use and remove all Facilities associated with the use. In addition, Licensee shall pay to Licensor a sum of five hundred dollars (\$500) for each day that the unauthorized use occurs.

8. Insurance. Licensee shall obtain and maintain throughout the term of this Agreement the following insurance coverages:

(a) commercial general liability insurance in an amount not less than \$1,000,000 combined single limit coverage with \$1,000,000 general aggregate coverage, covering all premises and operations and including personal injury, completed operations, contractual liability, independent contractors and products liability; and

(b) Virginia statutory workers compensation coverage, including Virginia benefits and employers' liability with limits of \$100,000/\$100,000/\$500,000. The general aggregate limits shall apply to any Individual Conduit to which Licensee retains title and other Facilities and activities under this Agreement. Licensor shall be named an additional insured on the liability policy. Prior to the start of any Construction, Licensee shall provide to the Director a certificate of insurance that demonstrates, to the satisfaction of the Director, that Licensee has in force the coverages required above, including contractual liability coverage, and that Licensor is an additional insured for purposes of the commercial general liability coverage.

10. Indemnification.

(a) Licensee shall indemnify and hold harmless Licensor and all of its officers, employees and agents from and against all suits, actions, causes of action, damages, claims, liability and expenses

(including court costs and attorney's fees) resulting from or arising out of any bodily injury, death or property damage (including injury, death or damage, or other losses, sustained by Licensor or any of its officials, employees and agents) caused, in whole or in part, by any act or omission of the Licensee or its employees, officers, contractors, agents or servants relating to or involving the Construction or Maintenance of any Individual Conduit to which Licensee retains title and other Facilities, or otherwise under this Agreement, or by any other act or omission by such persons under this Agreement, except to the extent that such bodily injury, death or property damage, or losses, are caused by the gross negligence or willful misconduct of Licensor or any of its officers, employees and agents.

(b) If a suit or action for which Licensor and its officers, employees and agents are entitled to be indemnified and held harmless under subsection (a) shall be brought against the Licensor or one or more of its officers, employees or agents, either individually or jointly with Licensee, Licensee shall defend, indemnify and hold harmless the Licensor and the sued officers, employees and agents at the sole cost and expense of Licensee. The Licensor shall promptly provide the Licensee with written notice of the commencement of any such suit or action. The Licensee shall conduct the defense of such suit or action, subject to the Licensor's approval, which shall not be unreasonably withheld or delayed. The Licensor may also participate in this defense directly, at its own expense.

(c) If a final judgment is obtained against Licensor or one or more of its officers, employees or agents in a suit or action, either independently or jointly with Licensee, for which Licensor and its officers, employees and agents are entitled to be indemnified and held harmless under this section, Licensee shall pay every judgment, including all costs and attorneys' fees, entered against Licensor and any of its officers, employees and agents.

(d) The Licensee shall be entitled to settle a claim brought in a suit or action for which Licensor and its officers, employees and agents are entitled to be indemnified and held harmless under subsection (a), provided that the Licensee must obtain the prior written approval of Licensor for any settlement of such claims against the Licensor, which approval shall not be unreasonably withheld or unreasonably delayed.

(e) The indemnities in this section shall survive the expiration or earlier termination of this Agreement for a period of five years.

10. Consequential Damages. Notwithstanding any other provision contained in this Agreement, in no event shall either party be liable for any special, incidental, consequential, indirect, or exemplary damages.

11. Termination and Expiration.

(a) This Agreement may be terminated by Licensee, at its election and without cause, by delivering written notice of termination to the Director at least 60 days prior to the effective date of such termination.

(b) In the event that Licensee violates any material term or condition of this Agreement, Licensee shall be considered in default. If such default continues for 30 days after Licensee has received written notice of the default from Licensor, Licensor may terminate the Agreement, effective immediately; provided, however, that such 30-day period will be extended for an additional period of time as is reasonable under the circumstances if Licensee's violation cannot reasonably be cured within the initial 30-day period and if Licensee has commenced a cure within such period and continues to diligently pursue such cure. If this Agreement is terminated, Licensee shall, at its sole expense, remove any Individual Conduit to which it retains title and all Facilities from, and shall vacate, all Public Ways within 180 days of the effective date of the termination, or within such later time as may be prescribed by the Director.

(c) Licensee, at its sole expense, shall remove any Individual Conduit to which it retains title and its other Facilities from all Public Ways within 180 days after the expiration of this Agreement, or within such later time as may be prescribed by the Director, unless a new agreement shall have been entered into before such expiration date under which Licensee may continue to maintain such Individual Conduit or its other Facilities in the City.

(d) If Licensee fails to remove any Individual Conduit to which it retains title or any of its Facilities as required by subsection (c), such Individual Conduit and Facilities shall be considered to have been conveyed to Licensor by Licensee, in which case they shall be thereafter become the property of Licensor.

12. Assignment.

(a) This license may not be assigned by Licensee without the written consent of Licensor, which consent may or may not be given at the sole discretion of Licensor and may require action by the Alexandria City Council. However, Licensee may assign its rights, without the consent of the Licensor, to any Affiliate of Licensee, or to any successor-in-interest acquiring fifty-one percent (51%) or more of Licensee's stock, provided the Licensor is given notice of the assignment before it becomes effective. Any successor of Licensee shall be bound by all of the provisions, terms and conditions of this Agreement and shall be subject to all the obligations, stipulations and penalties herein prescribed.

(b) In addition, nothing in this Agreement shall be construed to require Licensee to obtain approval from Licensor in order to (i) lease any Facilities or any portion thereof owned by the Licensee in, on, or above the Public Ways, or (ii) grant an indefeasible right of use ("IRU") in the Facilities owned by the Licensee, or any portion thereof, to any entity or person, as long as (1) such lease or grant does not require or permit any entity other than the Licensee to place Facilities or conduct activities within the Public Ways; and (2) the Licensee remains responsible, for all Facilities, and all activities, within the Public Ways under such lease or grant.

13. Condemnation. Nothing in this Agreement is intended to or shall affect Licensor's authority to acquire Facilities located in Public Ways pursuant to condemnation

proceedings or otherwise pursuant to law.

14. Effective Date. This Agreement and the rights and privileges hereby conferred shall not become effective until Licensee files with the Director (a) a copy of the Agreement executed by an authorized officer, and (b) a \$25,000 surety bond, with a good and sufficient surety reasonably acceptable to the Alexandria City Attorney, which guarantees the performance of Licensee under this Agreement, including without limitation that Licensee will maintain in good and safe condition all of its Facilities throughout the term of the Agreement, will remove any such Facilities from the Public Ways in accordance with section 10 of the Agreement, and will comply with the provisions, terms and conditions of this Agreement in all respects.

15. Representations. By the signature below of its authorized legal representative, Licensee accepts this Agreement and the license it provides.

(a) This Agreement constitutes the entire agreement between the Licensor and Licensee, and it supersedes any prior agreements (if any) between the parties. Licensor and Licensee represent that no representation by either party or its officials or employees has induced the other party to execute this agreement. The parties agree that there are no representations inducements, promises or agreements, oral or otherwise, between them which are not embodied in this Agreement, which are of any force. No amendment of this Agreement shall be binding on either party unless set forth in a written document duly executed by authorized representatives of both parties.

16. Applicable Law. This Agreement was accepted in the Commonwealth of Virginia, and shall be interpreted and construed under Virginia law and any applicable federal law, which law shall prevail in any conflict of laws.

17. Waivers.

(a) Subject to the foregoing, any waiver of this Agreement or any of its provisions shall be effective and binding upon the parties only if it is made in writing and duly signed by the parties.

(b) If either party fails to enforce any right or remedy available under this Agreement, that failure shall not be construed as a waiver of any right or remedy with respect to any breach or failure by the other party. Nothing herein shall be construed as a waiver of any rights, privileges or obligations of the Licensor or Licensee, nor constitute a waiver of any remedies available at equity or at law.

18. Severability. The Licensee and Licensor shall comply with any applicable federal law regarding the use of the Public Ways. If any term, condition, or provision of this Agreement shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, such provision shall thereupon return to full force and effect without further action by the parties and shall thereafter be binding on the Licensee and the Licensor. If the terms of this Agreement are materially altered due to changes in governing law, then the parties shall negotiate in good faith to reconstitute this Agreement in a way consistent with then applicable law in a form that, to the maximum extent possible, is consistent with the original intent of the parties and preserves the benefits bargained for by each party.

19. Force Majeure. Neither the Licensee nor the Licensor shall be liable for any delay or failure in performance of any party of this Agreement from any cause beyond its control and without its fault or negligence, which may include, without limitation, acts of civil or military authority, government regulations, embargoes, epidemics, terrorist acts, riots, insurrections, fires, explosions, earthquakes, nuclear accidents, floods, power blackouts, volcanic action, other major environmental disturbances, or unusually severe weather conditions.

20. Notice. All notices or other communications which are required or permitted herein shall be in writing and sufficient if (i) delivered personally, (ii) sent by facsimile transmission followed by written confirmation of receipt, (iii) sent by overnight commercial air courier (such as Federal Express), (iv) or sent by registered or certified mail, postage prepaid, return receipt requested, to the party at its addresses or facsimile number set forth below or to such other address or party in writing in accordance herewith. Any such communication shall be deemed to

have been given when delivered, if delivered personally, on the same day as a facsimile transmission (or the first business day thereafter if faxed on a Saturday, Sunday or legal holiday), on the first business day after dispatch if sent by overnight commercial air courier, or on the fifth business day after posting if sent by mail.

To Licensee: Woodlawn Communication, LLC
11006 Cobbs Road
Glen Allen, VA 23059
Attention: Legal Notices

To Licensor: Director
Department of Transportation and Environmental Services
301 King Street
Suite 4100
Alexandria, Virginia 22314

With copy to: City Attorney
301 King Street
Suite 1300
Alexandria, Virginia 22314

IN WITNESS WHEREOF, the parties hereto have executed this agreement.

CITY OF ALEXANDRIA, a municipal corporation of Virginia

WOODLAWN COMMUNICATION, LLC.

By: _____
James K. Hartmann

By: _____

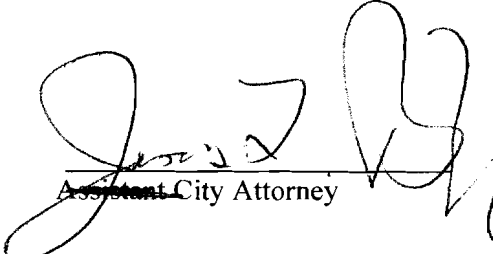
Print Name: _____

Title: _____

Dated: _____

Dated: _____

Approved as to form:


Assistant City Attorney

WOODLAWN ROUTING

