


*City of Alexandria, Virginia*

MEMORANDUM

DATE: AUGUST 25, 2009

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CONSIDERATION OF A RESOLUTION TO APPLY FOR REVENUE SHARING PROGRAM FUNDING FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF EDSALL ROAD

**ISSUE:** Resolution applying to the Virginia Department of Transportation for Revenue Sharing Program FY 2010 funding in the amount of \$1,000,000 for the reconstruction of Edsall Road.

**RECOMMENDATION:** That City Council:

- (1) Adopt the attached resolution (Attachment 1) to apply for a FY 2010 Revenue Sharing Program funding allocation from the Virginia Department of Transportation for the reconstruction of Edsall Road; and
- (2) Authorize the City Manager to submit this resolution and funding application, and enter into any agreements with the State that may be required to receive these funds should the requested allocation be approved.

**BACKGROUND:** The Commonwealth of Virginia's Revenue Sharing Program provides additional funding for eligible jurisdictions to construct, maintain or improve their highway systems. Administered by the Virginia Department of Transportation (VDOT), locality funds are matched with State funds, with statutory limitations on the amount of State funds that can be allocated to any individual jurisdiction. Application for revenue sharing funds must be made by resolution of the governing body of the applicant jurisdiction, and funding is allocated by resolution of the Commonwealth Transportation Board. Revenue sharing funding is intended to provide funding for relatively small, immediately needed improvements or to supplement funding for larger projects with current fiscal year funding shortfalls. In general, revenue sharing funds are expected to be expended in the same fiscal year in which they are awarded.

In 2006, the General Assembly approved several changes to the Revenue Sharing Program, including extending eligibility to participate to cities and towns that maintain their own street systems. Previously, only counties were eligible to participate in this program. Under the current program guidelines, localities may request up to \$1,000,000 of revenue sharing funds to match

locality funds on a one-to-one basis. Applications from localities committing more than \$1,000,000 in general funds to match \$1,000,000 in revenue sharing funds are considered for tier 1 funding, which is fully funded before lower tier applications are considered.

The proposed application for funding the reconstruction of Edsall Road is the second revenue sharing application submitted by the City (the City was awarded \$1,000,000 in FY 2009 revenue sharing funds for the repaving and rehabilitation of Washington Street). The application for FY 2010 funding is due September 30.

**DISCUSSION:** The project for which revenue sharing funds are requested by the attached resolution is the reconstruction of Edsall Road between Whiting Street and the western City limits, a stretch of roadway approximately 3,000 feet in length. This project is in the approved FY 2010 City Capital Improvement Program (CIP).

As Council is aware, Edsall Road has required high maintenance over the past ten years. Existing springs in the area are affecting the stability of the street subgrade in several areas of the roadway. The pavement is deteriorating and being pushed to the side of the travel lanes. Heaving, twisting and horizontal movement of the existing pavement, sidewalk, curb and gutter is occurring particularly along the south side of the eastbound lane. The pavement, curb and gutters and sidewalks on the north side of Edsall Road are also showing signs of settlement. A concept study is complete and the cost estimate has been developed and escalated for inflation. Construction and design funding for this project are now budgeted in FY 2010 and will compete for funding in FY 2011.

A total of \$4.5 million is needed for this project in FY 2010 and FY 2011. The City plans to participate in the State's revenue sharing program for transportation projects, both in FY 2010 and depending on the availability of the City match, possibly in FY 2011, requesting \$1 million in matched funds in each fiscal year. While the City will receive State revenue sharing funds in FY 2010, the City will undertake this reconstruction as a single project in FY 2011, if and when the second tranche of revenue sharing funds are received. However, the project is scalable and if the revenue sharing funds are not fully awarded in either year, the City can undertake a portion of the project for which there is sufficient funding.

A preliminary Letter of Intent (Attachment 2) and Designation of Funds Form (Attachment 3) were authorized by the City Manager's Office and submitted to VDOT in August during Council's recess. These items were required to be submitted by August 14, with the formal Council Resolution due to VDOT by September 30.

**FISCAL IMPACT:** The total estimated cost for this project is \$4.5 million with \$2.0 million proposed to be funded by the State over a two-year period. Local funding is estimated at \$2.5 million, with the FY 2010 City match of \$1.0 million already budgeted in FY 2010, and with a second City match of \$1.0 million tentatively funded in the Approved City CIP for FY 2011. With a total cost for this project of \$4.5 million and with \$4.0 million of State and City funding planned in FY 2010 and FY 2011, this leaves \$0.5 million currently unfunded. If this unfunded amount cannot be funded by the City in FY 2011, the project would be scaled back accordingly.

**ATTACHMENTS:**

Attachment 1: Resolution

Attachment 2: Revenue Sharing Letter of Intent

Attachment 3: Designation of Funds Form

**STAFF:**

Mark Jinks, Deputy City Manager

Bruce Johnson, Chief Financial Officer

Richard J. Baier, Director, Transportation and Environmental Services

Emily Baker, City Engineer, Transportation and Environmental Services

Malik Williams, Grants Coordinator, Transportation and Environmental Services

RESOLUTION NO.

At a regularly scheduled meeting of the City Council of the City of Alexandria, Virginia held on September 8, 2009, on a motion by [name of Council member], seconded by [name of Council member], the following resolution was adopted by a vote of [#] to [#]:

WHEREAS, the City Council of the City of Alexandria desires to submit an application for an allocation of funds of \$1,000,000 through the Virginia Department of Transportation Fiscal Year 2009-10 Revenue Sharing Program; and

WHEREAS, \$1,000,000 of these funds are requested to fund the reconstruction of Edsall Road from Whiting Street to the western City limits;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Alexandria, hereby supports this application for an allocation of \$1,000,000 through the Virginia Department of Transportation Revenue Sharing Program.

BE IT FURTHER RESOLVED THAT the City Council of the City of Alexandria hereby grants authority for the City Manager to execute project administration agreements for any approved revenue sharing projects.

ADOPTED this 8<sup>th</sup> day of September, 2009.  
City of Alexandria, Virginia

William D. Euille, Mayor

ATTEST:

Jacqueline M. Henderson, CMC, City Clerk



OFFICE OF THE CITY MANAGER

301 King Street, Suite 3500  
Alexandria, Virginia 22314-3211

JAMES K. HARTMANN  
City Manager

(703) 838-4300  
Fax: (703) 838-6343

August 12, 2009

Revenue Sharing Program  
Fiscal Year 2009-10  
City of Alexandria

Mr. Michael A. Estes, P.E. Local Assistance Division  
Virginia Department of Transportation  
1401 East Broad Street  
Richmond, Virginia 23219

Dear Mr. Estes:

The City of Alexandria, Virginia, indicates by this letter its official intent to participate in the "Revenue Sharing Program" for Fiscal Year 2009-10. The City will provide \$1,000,000 for this program, to be matched on a dollar-for-dollar basis from funds of the State of Virginia. This project will be administered by the City.

The City worked with its Urban Program Manager and developed the attached detail of eligible items of work recommended to be accomplished with these funds. A resolution of the Alexandria City Council authorizing the application for, and use of these funds will be placed on the Council's September 22 docket and submitted to VDOT by not later than September 30, 2009.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michele Evans".

Michele Evans  
Deputy City Manager

Attachment: Designation of Funds Form – Detailed  
cc: Richard W. Burke, Urban Program Manager, Northern Virginia

SEPARATE APPLICATION REQUIRED FOR EACH PROJECT TO BE CONSIDERED. EACH PROJECT CONSIDERED INDIVIDUALLY.

**REVENUE SHARING DETAILED DESIGNATION OF FUNDS FORM**

FY: ~~2009-10~~ Revenue Sharing Program District: Northern Virginia Residency: \_\_\_\_\_  
 City of Alexandria # of Applications Locality is submitting: 1

**PROJECT INFORMATION (Please TAB from field to field)**

Locality's Priority #: 1 Route #: \_\_\_\_\_ and local road name, if available: Edsall Road  
 State Project Number: \_\_\_\_\_ UPC #: \_\_\_\_\_  
 Description of Work/Scope: Street Reconstruction  
 From: Van Dorn Street To: City Line  
 Length: 0.60 (miles) Planned Construction Ad/Start Date: Sep-2010 (enter month & 4 digit year - ex: 05/2010)  
 Does this project provide or enhance accommodations for pedestrians & bicyclists? Yes  
 Is this project in another locality? No If yes, please identify the locality and reason for request on the line below.

**PROJECT ESTIMATES - see asterisks (\*) below for information regarding how to determine info needed**

PHASE	*Total Estimated Project Cost	Sections below pertain to Revenue Sharing funded portion only:		
		**Estimated Eligible Project Costs	***Estimated Eligible VDOT Project Expenses	****Estimated Reimbursement to Locality
PE	\$ 100,000	\$ 10,000	\$ 10,000	\$ 0
RW	\$ 0	\$ 0	\$ 0	\$ 0
CN	\$ 4,500,000	\$ 1,990,000	\$ 10,000	\$ 980,000
<b>TOTAL</b>	<b>\$4,600,000</b>	<b>\$2,000,000</b>	<b>\$20,000</b>	<b>\$980,000</b>

Please TAB from field to field after entering amounts. Calculate column totals by right clicking on "\$ 0" then select - "Update Field".  
 \* **Total Estimated Project Cost** - this should be reflective of all projects costs we will be showing in the Agreement (and on the Appendix A).  
 \*\* **Estimated Eligible Project Costs** - this cost is limited to the amount of Revenue Sharing funds we have for the project. Please determine the amount of Revenue Sharing funds that will be used for each phase. (For locally administered projects this is limited to Revenue Sharing state funds.)  
 \*\*\* **Estimated Eligible VDOT Project Expenses** - this cost should reflect how much Revenue Sharing the locality has agreed can be spent for VDOT time or work. If this is a VDOT-administered project, all eligible project costs should be reflected here. If this is a locality-administered project, only those costs the locality agrees VDOT personnel can charge for time or work to project should be reflected here. (Even if it is locality-administered, there may be costs on every project for VDOT for administering SERP, inspection, plan review or other type services.)  
 \*\*\*\* **Estimated Reimbursement to Locality** - this cost should only be shown on Revenue Sharing locality-administered projects. It should reflect the amount of VDOT matching Revenue Sharing funds that will be reimbursed to the locality, minus any VDOT expenditures if no funds were received from the locality to cover VDOT expenditures.

**LOCALLY ADMINISTERED - [YES] - Please complete if project will be administered by the locality**

Locally Administered? Respond for each phase below	Requesting to be reimbursed? Respond for each phase below
PE: Yes _____	PE: No _____
RW: n/a _____	RW: n/a _____
CN: Yes _____	CN: Yes _____

**PROJECT FINANCIAL INFORMATION (Please TAB from field to field)**

VDOT Revenue Sharing matching funds requested for FY 2010: \$ 1,000,000  
 Locality Revenue Sharing matching funds requested for FY 2010: \$ 1,000,000  
 Unmatched funds from Locality for FY 2010: \$ 0  
 Other State / Federal funds (list total amount): \$ 2,600,000 Type(s): Local at 100%  
 Total funds on Project: (should equal total estimated cost above): \$4,600,000 (Right click on "\$ 0" & select "Update Field" for total)  
 Has this project received Revenue Sharing funds before? No If yes, what FY(s): \_\_\_\_\_

**PROGRAM EVALUATION CRITERIA (Tiers) (Please TAB from field to field)**

Tier 1 - Is project being Locally administered (all phases)? Yes  
 Tier 2 - Is locality providing any additional funding in excess of required matching amount? No  
 Tier 3 - Is this an existing project with an established advertisement date that will be advanced? No  
 Current Advertisement Date: \_\_\_\_\_ (MM/dd/yyyy) New Advertisement Date: 11/01/2010 (MM/dd/yyyy)  
 Tier 4 - If this project DOES NOT meet any of the above criteria select "Yes". No

**COMMENTS**

Locality will provide additional funds at 100%. It is anticipated that future Revenue Sharing funds will be sought.

Submitted by: Michele Evans, Deputy City Manager Reviewed by: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_ Residency Admin / Urban Program Manager Date: \_\_\_\_\_  
 Michele Evans, Aug 13, 2009

**RESOLUTION NO. 2356**

At a regularly scheduled meeting of the City Council of the City of Alexandria held on September 8, 2009, on a motion by Councilman Krupicka, seconded by Councilman Smedberg, the following resolution was adopted by a vote of 7 to 0.

**WHEREAS**, the City Council of the City of Alexandria desires to submit an application for an allocation of funds of \$1,000,000 through the Virginia Department of Transportation Year 2009-10 Revenue Sharing Program; and

**WHEREAS**, \$1,000,000 of these funds are requested to fund the reconstruction of Whiting Road from Whiting Street to the western City limits.

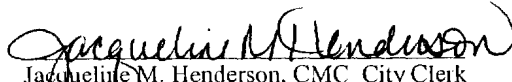
**NOW, THEREFORE, BE IT RESOLVED THAT**, the City Council of the City of Alexandria, hereby supports this application for an allocation of \$1,000,000 through the Virginia Department of Transportation Revenue Sharing Program.

**BE IT FURTHER RESOLVED THAT**, the City Council of the City of Alexandria hereby grants authority for the City Manager to execute project administration agreements for approved revenue sharing projects.

ADOPTED: September 8, 2009.

  
WILLIAM D. EULLE

ATTEST:

  
Jacqueline M. Henderson, CMC City Clerk