



Work Timeline and Logistics



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| Activity | wk 1 | wk 2 | wk 3 | wk 4 | wk 5 | wk 6 | wk 7 | wk 8 | wk 9 | wk 10 | wk 11 | wk 12 | wk 13 | wk 14 | wk 15 |
|--|------|------|------|------|------|------|------|------|------|-------|-------|-------|-------|-------|-------|
| Team Formulation and Prelim Discussion | █ | | | | | | | | | | | | | | |
| - Meeting Formats | █ | | | | | | | | | | | | | | |
| - Facility Requirements | █ | | | | | | | | | | | | | | |
| - Meeting Dates | █ | | | | | | | | | | | | | | |
| - Scheduling of Public Notices | █ | | | | | | | | | | | | | | |
| Identification/Contact with Public Participants | █ | █ | | | | | | | | | | | | | |
| Development of Presentations/Support Information | █ | █ | █ | | | | | | | | | | | | |
| Goal Area Meetings | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Council Worksession on Strategic Planning | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Public Hearing on Strategic Planning | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |
| Council Strategic Plan Action | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ | █ |



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- ❑ Logistical issues (i.e., meeting dates, times, locations, room preferences) will be coordinated through City Manager's Office.

- ❑ Key Staff assigned to each Goal Area workgroup will serve as liaison between workgroup and City Manager's Office.

- ❑ A Strategic Planning Meeting Calendar will be produced and regularly updated to keep Council members and public informed of meetings.

