


City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 21, 2009

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) Reschedule the Small Business City Process Improvements work session and hold the work session at 5:30 p.m. before Council's Tuesday, February 23 legislative meeting. It was previously scheduled on Tuesday, December 8 with the work session on the Public Art Policy;
- (2) Schedule a work session on Special Events with the work session scheduled for Public Art Policy at 5:30 p.m. before Council's Tuesday, December 8 legislative meeting;
- (3) Schedule a work session on Athletic Fields at 5:30 p.m. before Council's Tuesday, January 26 legislative meeting with the Urban Forestry work session;
- (4) Schedule a joint work session with Alexandria Convention and Visitors Association, Alexandria Economic Development Partnership and Small Business Development Center at 5:00 p.m. before Council's March 9 legislative meeting;
- (5) Schedule a work session on the Planning and Zoning Work Program at 5:30 p.m. before Council's March 23 legislative meeting;
- (6) Note that a ceremony is being planned to dedicate President Gerald R. Ford Park on the afternoon of Thursday, November 12, when the Ford family is expected to be available to attend the event; and

- (7) Receive the revised calendar which includes the dedication of the City's Soft Playroom at 2:00 p.m. on Sunday, November 1 at Chinquapin Park Recreation Center, 3210 King Street.

DISCUSSION: I recommend that the Small Business City Process Improvements work session scheduled for Tuesday, December 8 be moved to Tuesday, February 23. As a result, the topic of Special Events will be added to the Public Art Policy work session scheduled for Tuesday, December 8.

I recommend that the topic of Athletic Fields be added to the Tuesday, January 26 work session on Urban Forestry. I also recommend that a work session on the Planning and Zoning Work Program be scheduled for Tuesday, March 23.

Each year Council has a joint work session with the Alexandria Convention and Visitors Association and Alexandria Economic Development Partnership to discuss goals, plans, programs and projects for FY 2011. I recommend that this work session be held at 5:00 p.m. before Council's Tuesday March 9 legislative meeting. The Small Business Development Center will also be participating in this annual work session.

The City's Soft Playroom will be dedicated at 2:00 p.m. on Sunday, November 1 at Chinquapin Park Recreation Center. Designed for children up to age 5, the Soft Playroom is lined with cushioned walls and flooring, and includes movable blocks and other structures that children can move and build. The Soft Playroom is a culmination of a public-private partnership that originated more than two years ago.

The dedication ceremony for President Gerald Ford Park is being planned for the afternoon of Thursday, November 12. The presence of the Ford family is an important element of this dedication program. The Mayor has been in contact with a family representative who advised him that they will be in the area on the 12th before they leave for another event scheduled in Newport News on Friday and Saturday. We wanted to advise Council of this since, the event is likely to be scheduled during the work day afternoon. We will advise you of the exact time when we receive confirmation from the family.

ATTACHMENT: Council Calendar

STAFF: Michele Evans, Deputy City Manager

City Council Schedule - OCTOBER 2009 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3 10:00 A.M. to 6:00 P.M. Art on the Avenue, Mount Vernon Avenue from Bellefonte Avenue to Hume Avenue. 6:30 P.M. Animal Welfare League of Alexandria Annual Dinner and Silent Auction, Holiday Inn, 625 First Street
4	5	6 5:30 P.M. DOT Paratransit 25 th Anniversary Celebration reception, Vola Lawson Lobby	7	8	9 11:00 A.M. Fire Department Wreath Laying Ceremony, Ivy Hill Cemetery, 2823 King Street	10
11 3	12 HOLIDAY Columbus Day	13 5:30 P.M. HOT Lanes and BRAC Update work session , Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	14	15 12:00 P.M. John Carlyle Park Dedication, 300 John Carlyle Drive	16	17 8:30 A.M. Grand Opening for The Station at Potomac Yard 9:30 A.M. Council Public Hearing, Council Chamber
18 Virginia Municipal League Annual Conference, Roanoke	19 Virginia Municipal League Annual Conference, Roanoke	20 Virginia Municipal League Annual Conference, Roanoke	21	22	23	24 8:00 A.M. Walk to Fight Breast Cancer, AMC Hoffman Theatres, Eisenhower Avenue
25	26	27 5:30 P.M. Waterfront Plan Update Work Session, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chamber	28	29	30	31

City Council Schedule - NOVEMBER 2009 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 2:00 P.M. Dedication of Soft Playroom, Chinquapin Park Recreation Center, 3210 King Street	2	3 Election Day	4	5	6	7 8:30 A.M. Council Retreat, 2900 Business Center Drive
8	9	10 5:30 P.M. Work session with General Assembly Delegation, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	11 Veterans Day	12 National League of Cities Conference, San Antonio, Texas Afternoon Dedication of Gerald Ford Park (exact time to be determined)	13 National League of Cities Conference, San Antonio, Texas	14 National League of Cities Conference, San Antonio, Texas
15 H	16	17	18	19	20	21 8:30 A.M. Ribbon Cutting for new DASH Facility 9:30 A.M. Council Public Hearing, Council Chamber
22	23	24 5:30 P.M. Potomac Yard Work Session, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chamber	25	26 HOLIDAY Thanksgiving	27 HOLIDAY 7:00 P.M. Annual Tree Lighting Ceremony, Market Square	28
29	30					

City Council Schedule - DECEMBER 2009 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 10:30 A.M. Scottish Christmas Walk
6 5	7	8 5:30 P.M. Small Business City Process Improvements and Public Art Policy Work Session, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	9	10	11 Hanukkah begins at sundown	12 9:30 A.M. Council Public Hearing, Council Chamber
13	14	15	16	17	18	19
20	21	22	23	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26
27	28	29	30	31		

City Council Schedule - JANUARY 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 HOLIDAY	2
3	4	5	6	7	8	9
10	11	12 5:30 P.M. King Street Retail Work Session, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	13	14	15	16
17	18 HOLIDAY Martin Luther King, Jr Day	19	20	21	22	23 9:30 A.M. Council Public Hearing, Council Chamber
24	25	26 5:30 P.M. Urban Forestry Implementation Plan work session, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chamber	27	28	29	30
31						

City Council Schedule - FEBRUARY 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6 7:00 P.M. 2 nd Annual Historic Alexandria Museum Gala, Holiday Inn Old Town, 625 First Street
7	8	9 7:00 P.M. Council First Legislative Session, Council Chamber	10	11 Virginia Municipal League Day, Richmond	12	13
14	15 HOLIDAY Presidents' Day 1:00 P.M. G.W. Birthday Parade	16	17	18	19	20 9:30 A.M. Council Public Hearing, Council Chamber
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chamber	24	25	26	27
28						

City Council Schedule - MARCH 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6 10:30 A.M. St. Patrick's Day Parade
7	8	9 7:00 P.M. Council First Legislative Session, Council Chamber	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chamber
14	15	16	17	18	19	20
21 8	22	23 7:00 P.M. Council Second Legislative Session, Council Chamber	24	25	26	27
28	29 Passover begins at sundown	30 Passover	31			

City Council Schedule - APRIL 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 Good Friday	3
4 Easter	5	6	7	8	9	10 9:30 A.M. to 1:00 P.M. Annual Homeownership Fair, (location TBD)
11 6	12	13 12:00 P.M. Days of Remembrance Ceremony, Market Square 7:00 P.M. Council First Legislative Session, Council Chamber	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chamber
18	19	20	21	22	23	24
25	26	27 7:00 P.M. Council Second Legislative Session, Council Chamber	28	29	30	

City Council Schedule – MAY 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 7:00 P.M. Council First Legislative Session, Council Chamber	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chamber
16	17	18	19	20	21	22
10						
23	24	25 7:00 P.M. Council Second Legislative Session, Council Chamber	26	27	28	29
30	31 HOLIDAY Memorial Day					

City Council Schedule – JUNE 2010 as of 10-21-09

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chamber	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chamber
13	14	15	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chamber	23	24	25	26
27	28	29	30			