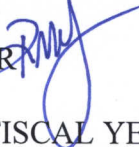


City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 6, 2012

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: RASHAD M. YOUNG, CITY MANAGER 

SUBJECT: APPROPRIATION ORDINANCE FOR FISCAL YEAR 2013

ISSUE: Consideration of an Appropriation Ordinance to make appropriations for the support of the government of the City of Alexandria, Virginia for the Fiscal Year (FY) 2013.

RECOMMENDATION: That City Council pass the ordinance on first reading on Wednesday, June 13, 2012, and schedule it for public hearing, second reading, and final passage on Saturday, June 16, 2012.

DISCUSSION: On May 7, 2012, City Council approved the FY 2013 General Fund Budget and adopted an ordinance setting the City's real property and personal property tax rate for calendar year (CY) 2012. In accordance with sections 6.07 and 6.14 of the City Charter, an annual ordinance is also required to appropriate the Approved Operating and Capital Budgets. This ordinance contains the appropriation of the Adopted Operating Budget, the reappropriation of expected encumbrances, and an appropriation from the Special Revenue Fund for new grants.

ADOPTED OPERATING BUDGET: Sections 1 through 9 of the attached proposed appropriations ordinance legally establishes the revenues and expenditures of the FY 2013 budget. As detailed in Section 7 of the attached ordinance, a significant portion of the General Fund's revenues are transferred to other funds and component units, principally to finance operations of the Alexandria City Public Schools. In addition, the total expenditure appropriation must be reduced by the amount of these transfers (referred to as "Interfund Transfers") to eliminate double counting and accurately reflect the aggregate expenditure appropriations. Table I, which is attached to the ordinance, provides the detailed breakdown for all funds for each department and component unit. Table II, which is also attached to the ordinance, provides the detailed revenue estimate for all funds by the major sources of revenue.

APPROPRIATION OF FUND BALANCE FOR OTHER POST EMPLOYMENT

BENEFITS : Section 10 of the attached proposed appropriation ordinance appropriates General Fund balance to continue funding the City's obligation for other post-employment benefits and for fund balance commitments approved by Council during budget adoption on May 7. These funds are placed in a separate trust fund, the Post-Employment Benefits Trust.

REAPPROPRIATION OF PROJECTED ENCUMBRANCES: Section 11 of the attached proposed appropriation ordinance reappropriates monies authorized and expected to be obligated in FY 2012 but not expected to be expended as of June 30, 2012. By City Charter, all appropriations lapse at the end of the fiscal year. When budgeted goods and services are ordered prior to the end of one fiscal year but not delivered until the next fiscal year, monies need to be reappropriated to cover the expenditures paid in the current fiscal year. As introduced in 2006, encumbrances are now authorized based on estimates of preliminary encumbrances. The actual encumbrance amount that is carried over from FY 2012 into FY 2013 may be lower than this amount. The final encumbrance amount that is carried over into FY 2013 will be reduced to reflect actual authorized encumbrances.

FISCAL IMPACT: This ordinance authorizes the receipt and expenditure of \$843,107,709 for FY 2013 in the following funds (\$829,974,947 in Sections 1 through 9, \$2,675,762 in Section 10 and \$10,457,000 in Section 11):

Section 1 to Section 9

General Fund (including Transportation Improvement)	\$ 587,861,196
Special Revenue Fund	87,759,570
Housing Special Revenue Fund	3,147,877
Sewer Special Revenue Fund	7,500,000
Stormwater Special Revenue Fund	1,699,040
Capital Projects Fund	134,504,335
Equipment Replacement Internal Service Fund	4,189,489
Schools	236,686,271
Library	7,338,570
Alexandria Transit Company	16,046,000
Less: Interfund Transfers	(256,757,381)
Total	<u>\$ 829,974,947</u>

The amounts listed for the Alexandria Transit Company, the Schools, and the Library represent their total budgets, including the City's General Fund appropriation to each agency and any fee revenue (such as farebox revenue for the Alexandria Transit Company), grants, State aid or other revenues that are part of the total budgets. By the City Charter, Council must appropriate all monies, including those for the Alexandria Transit Company, irrespective of the source. The "Less: Interfund Transfers" line backs out dollars counted both in the General Fund and Sewer and Wastewater Fund amounts and each of the agency budgets for the City's appropriation to these individual agencies.

Section 10

The appropriation of \$2,675,762 of General Fund Balance designated in FY 2013 Adopted Budget to fund other post-employment benefits and fund balance commitments.

Section 10	Designated General Fund Balance	\$ 2,675,762
Total		<u>\$ 2,675,762</u>

Section 11

The reappropriation of 10,457,000 of General Fund Balance as the maximum monies encumbered as of June 30, 2012.

Section 11	Reappropriation of monies encumbered as of June 30, 2012	\$ 10,457,000
Total		<u>\$ 10,457,000</u>

ATTACHMENT: Appropriation Ordinance

STAFF:

Laura Triggs, Acting Chief Financial Officer

Kendel Taylor, Assistant Director, Office of Management and Budget

Introduction and first reading:	06/13/12
Public hearing:	06/16/12
Second reading and enactment:	06/16/12

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE making provision for the support of the government of the City of Alexandria, Virginia, for Fiscal Year (FY) 2013.

Summary

The proposed ordinance appropriates funds for the operation of the City government in FY 2013.

Sponsor

Laura B. Triggs, Acting Chief Financial Officer

Staff

Laura B. Triggs, Acting Chief Financial Officer
James L. Banks, City Attorney
Christina Zechman Brown, Assistant City Attorney

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. _____

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AN ORDINANCE making appropriations for the support of the government of the City of Alexandria, Virginia, for Fiscal Year 2013.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That, pursuant to Section 6.07 of the City Charter, the sum of \$829,974,947 be, and the same hereby is, appropriated for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2012 and ending on the thirtieth day of June 2013.

Section 2. That, pursuant to Section 6.07 of the City Charter, the sum of \$829,974,947 appropriated in Section 1 of this ordinance for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2012 and ending on the thirtieth day of June 2013 be, and the same hereby is, further appropriated to the following City departments, major operating units, component units, and major categories of expenditures in the amounts set forth below:

<u>Department/Unit/Component Unit/ Category of Expenditure</u>	<u>Appropriation</u>
18 th Circuit Court	\$1,517,597
18th General District Court	62,452
18th Juvenile Court	36,129
City Attorney	2,601,400
City Clerk and Clerk of Council	454,224
City Council	533,685
City Manager	2,396,761
Clerk of Court	1,673,653
Code Administration	5,982,719
Commonwealth's Attorney	3,020,335
Community and Human Services	89,221,273
Contingent Reserves	484,983
Court Services Unit	1,774,096
Economic Development	4,840,951
Emergency Communications	6,267,240
Finance	11,319,273
Fire	40,027,617
General Debt Service	48,632,002
General Services	12,265,256
Health	7,032,965
Human Resources	3,070,623
Human Rights	688,866
Information Technology Services	8,125,972
Internal Audit	514,533
Law Library	175,016
Non-Departmental	11,356,327

1	Office of Communications	1,833,848
2	Office of Historical Alexandria	3,231,527
3	Office of Housing	3,147,877
4	Office of Management and Budget	1,053,192
5	Other Correctional Activities	5,620,322
6	Other Educational Activities	11,721
7	Other Health Activities	1,324,000
8	Planning & Zoning	5,729,446
9	Police	51,969,755
10	Real Estate Assessments	1,693,888
11	Recreation, Parks & Cultural Activities	21,143,012
12	Registrar of Voters	1,336,170
13	Sheriff	29,098,701
14	Transit Subsidies	23,396,378
15	Transportation and Environmental Services	32,590,517
16	Capital Projects	134,504,335
17	Component Unit-Library	7,338,570
18	Component Unit-Schools	236,686,271
19	Internal Services	<u>4,189,489</u>
20		
21	TOTAL APPROPRIATIONS	\$829,974,947
22		

23 **Section 3.** That, pursuant to Section 6.07 of the City Charter, the sum of \$829,974,947
24 appropriated in Section 1 of this ordinance for the support of the City of Alexandria in the fiscal
25 year beginning on the first day of July 2012 and ending on the thirtieth day of June 2013 be, and
26 the same hereby is, further appropriated to the following principal objects of city expenditures:

27		
28	<u>Object of Expenditures</u>	<u>Appropriation</u>
29		
30	Personnel Service	\$256,856,627
31	Non-Personnel Services	173,947,283
32	Capital Outlay	406,392
33	Component Unit-Library	7,338,570
34	Component Unit-Schools	236,686,271
35	Component Unit-Alexandria Transit Company	16,046,000
36	Equipment Replacement	4,189,469
37	Capital Projects	<u>134,504,335</u>
38		
39	TOTAL APPROPRIATIONS	\$829,974,947
40		

41 **Section 4.** That the sum of \$829,974,947 appropriated in Section 1 of this ordinance for
42 the support of the government of the City of Alexandria in the fiscal year beginning on the first
43 day of July 2012 and ending on the thirtieth day of June 2013 is expected to be derived from the
44 following sources of revenue:

45

<u>Source of Revenue</u>	<u>Amount</u>
General Property Taxes	\$376,413,711
Other Local Taxes	124,850,275
Permits, Fees and Licenses	7,531,974
Fines and Forfeitures	4,664,000
Intergovernmental Revenue	144,288,214
Charges for Services	43,714,467
Revenue from Use of Money and Property	3,670,000
Miscellaneous Revenue	5,571,177
Bond Proceeds - Future Sale	94,086,000
Unreserved Fund Balance - General Fund:	
Subsequent Year's Budget as Designated	23,944,353
Unreserved Fund Balance – Special Revenue Fund	89,620
Unreserved Fund Balance – Sewer Fund	246,388
Retained Earnings - Internal Services	<u>904,788</u>
TOTAL ESTIMATED REVENUE	\$829,974,947

Section 5. That, pursuant to Section 6.14 of the City Charter, the sum of \$134,504,335 be, and the same hereby is, appropriated for Capital Improvement Project expenditures of the City of Alexandria and the Alexandria City Public Schools in the fiscal year beginning on the first day of July 2012 and ending on the thirtieth day of June 2013. This sum, which consists of the \$134,504,335 appropriated as Capital Projects in Section 2 of this ordinance, is appropriated as follows: (i) \$75,562,981 to capital projects that are initially identified in the City government Fiscal Year 2013 - 2022 Capital Improvement Program adopted by City Council on May 7, 2012; and (ii) \$58,941,354 to the capital projects initially identified in the Alexandria City Public Schools' capital budget approved by the School Board on February 2, 2012. These distributions by projects can be modified by the periodic allocation of capital funds through the City Council's capital allocation process.

Section 6. That the sum of \$134,504,335 appropriated in Section 5 of this ordinance for capital improvement project expenditures of the City of Alexandria and the Alexandria City Public Schools in the fiscal year beginning on the first day of July 2012 and ending on the thirtieth day of June 2013 is expected to be derived from the following sources of revenue:

<u>Source of Revenue</u>	<u>Amount</u>
Intergovernmental Revenue	\$ 6,016,750
Transfer In from Special Revenue	910,380
Transfer In from Special Revenue – Stormwater	1,048,000
Transfer In from Transportation Improvement Fund	6,501,230
Transfer In from General Fund	6,955,483
Transfer In from Special Revenue Fund – Sewer	2,404,612
Use of Money and Property – Bond Interest Earnings	250,000
Miscellaneous Revenue	2,875,207
Designated General Fund Balance	13,120,665

1	Designated Special Revenue Fund Balance	89,620
2	Designated Sewer Fund Balance	246,388
3	Bond Proceeds - Future Sale	<u>94,086,000</u>
4		
5	TOTAL ESTIMATED REVENUE	\$134,504,335

6
7 **Section 7.** That the sum of \$256,757,381 be, and the same hereby is, authorized to be
8 transferred between the following funds maintained by the City, as set forth below:
9

10	From	Amount	To	Amount
11				
12	General Fund	\$ 37,466,760	Special Revenue Fund - General	\$ 37,466,760
13				
14	Special Revenue			
15	Fund Sewer	1,854,502	General Fund	1,854,502
16				
17	Special Revenue			
18	Fund	910,380	Capital Projects Fund	910,380
19			Special Revenue Fund – Affordable	
20	General Fund	2,167,845	Housing	2,167,845
21	Special Revenue			
22	Fund – Sewer	2,404,612	Capital Projects Fund	2,404,612
23	Special Revenue			
24	Fund – Stormwater	1,048,000	Capital Projects Fund	1,048,000
25	General Fund	6,955,483	Capital Projects Fund	6,955,483
26	Transportation			
27	Improvement Fund	6,501,230	Capital Projects Fund	6,501,230
28	General Fund	179,486,405	Component Unit-Schools	179,486,405
29			Component Unit-Alexandria Transit	
30	General Fund	11,084,000	Company	11,084,000
31	General Fund	<u>6,878,164</u>	Component Unit-Library	<u>6,878,164</u>
32				
33	TOTALS	\$ 256,757,381	TOTALS	\$256,757,381

34
35 **Section 8.** That the sum of \$829,974,947 appropriated in Section 1 of this ordinance for
36 the support of the government of the City of Alexandria in the fiscal year beginning on the first
37 day of July 2012 and ending on the thirtieth day of June 2013 is, for accounting purposes and in
38 accordance with generally accepted accounting principles, attributed, for each City department,
39 major operating unit, component unit, and major category of expenditure, to the funds
40 maintained by the City as shown in Table I on the pages following this ordinance.
41

42 **Section 9.** That the sum of \$829,974,947 appropriated in Section 1 of this ordinance for
43 the support of the government of the City of Alexandria in the fiscal year beginning on the first
44 day of July 2012 and ending on the thirtieth day of June 2013 is, for accounting purposes and in
45 accordance with generally accepted accounting principles, attributed, for each major source of
46 revenue, to the funds maintained by the City as shown in Table II on the pages following this
47 ordinance.
48

1 **Section 10.** That the sum of \$2,675,762 be appropriated from the designated General
 2 Fund balance for the support of the government of the City of Alexandria in the fiscal year
 3 beginning on the first day of July 2012 and ending on the thirtieth day of June 2013 in the
 4 amounts set forth below:

5
 6 **ESTIMATED REVENUE:**

7		
8	Designated General Fund Balance	<u>\$ 2,675,762</u>
9		
10	Total Estimated Revenue	<u>\$ 2,675,762</u>

11
 12 **APPROPRIATION:**

13		
14	Non Departmental	\$ 1,635,000
15	Real Estate	75,000
16	Recreation, Park and Cultural Activities	60,000
17	Economic Development Activities	25,000
18	Transportation and Environmental Services	175,000
19	Equipment Replacement	255,762
20	Human Resources	200,000
21	Internal Audit	250,000
22	Total Appropriation	<u>\$ 2,675,762</u>

23
 24 **Section 11.** That the City Council of the City of Alexandria, Virginia does hereby make
 25 provision for and appropriation to the funds hereafter named in the amounts required to defray
 26 the expenditures and liabilities of the City for which commitments were established in the form
 27 of encumbrances or otherwise on or before June 30, 2012 but which are payable in fiscal year
 28 2013 and for which amounts were appropriated but not expended in fiscal year 2012 and further,
 29 that the City Council does hereby allot the amounts so appropriated to the several City
 30 departments for fiscal year 2013 as follows:

31
 32 **GENERAL FUND**

33		
34	Code Administration	\$ 80,000
35	Commonwealth's Attorney	50,000
36	Community and Human Services	900,000
37	Court Services	45,000
38	Economic Development Activities	65,000
39	Emergency Communications	80,000
40	Finance	1,400,000
41	Fire	300,000
42	General Services	650,000
43	Health	58,000
44	Human Resources	21,000
45	Human Rights	8,000
46	Information Technology Services	680,000
47	Internal Audit	2,000
48	Non-Departmental	500,000

1	Office of Communications	14,000
2	Office of Historic Alexandria	266,000
3	Office of Management and Budget	23,000
4	Other Correctional Activities	44,000
5	Planning and Zoning	7,000
6	Police	1,200,000
7	Recreation and Cultural Activities	500,000
8	Registrar of Voters	34,000
9	Sheriff	550,000
10	Transit Subsidies	480,000
11	Transportation and Environmental Services	<u>2,500,000</u>
12	Total General Fund	\$ 10,457,000

13

14 **Section 12.** That this ordinance shall become effective upon the date and at the time of
15 its final passage.

16

17

18

WILLIAM D. EUILLE
Mayor

19

20	Introduction:	06/13/12
21	First Reading:	06/13/12
22	Publication:	
23	Public Hearing:	
24	Second Reading:	
25	Final Passage:	

TABLE I

Department	General Fund Excluding Transportation	Housing Special Revenue Fund	Other Special Revenue Fund	Sewer Fund	Stormwater Fund	Transportation Improvement	Capital Projects	Internal Service Fund: Equipment Replacement	Component Units			Total
									Schools	Library	Alexandria Transit Co.	
18th Circuit Court	\$ 1,517,597	\$	\$	\$				\$	\$	\$	\$	\$ 1,517,597
18th General District Court	62,452											62,452
18th Juvenile Court	36,129											36,129
City Attorney	2,601,400											2,601,400
City Clerk and Clerk of the Council	454,224											454,224
City Council	533,685											533,685
City Manager	2,396,761											2,396,761
Clerk of Courts	1,673,653											1,673,653
Code	899,220		5,083,499									5,982,719
Commonwealth's Attorney	2,762,765		257,570									3,020,335
Contingent Reserves	484,983											484,983
Court Service Unit	1,585,196		188,900									1,774,096
Economic Development	4,840,951											4,840,951
Emergency Communication	6,267,240											6,267,240
Finance	10,762,119		557,154									11,319,273
Fire	38,719,113		1,308,504									40,027,617
General Debt Service	48,514,314					117,688						48,632,002
General Services	12,197,863		67,393									12,265,256
Health	7,032,965											7,032,965
Human Resources	3,064,623		6,000									3,070,623
Human Rights	645,804		43,062									688,866
Community and Human Services	13,680,733		75,540,540									89,221,273
Information Technology Services	8,028,291		97,681									8,125,972
Internal Audit	514,533											514,533
Law Library			175,016									175,016
Non-Departmental	10,356,327		1,000,000									11,356,327
Office of Communications	1,833,848											1,833,848
Office of Historic Alexandria	2,769,909		461,618									3,231,527
Office of Housing		3,147,877										3,147,877
Office of Management and Budget	1,053,192											1,053,192
Other Correctional Activities	5,436,145		184,177									5,620,322
Other Educational Activities	11,721											11,721
Other Health Services	1,324,000											1,324,000
Planning and Zoning	5,633,022		96,424									5,729,446
Police	51,939,755		30,000									51,969,755
Real Estate Assessments	1,693,888											1,693,888
Recreation and Cultural Activities	20,482,835		660,177									21,143,012
Registrar of Voters	1,336,170											1,336,170
Sheriff	28,443,290		655,411									29,098,701
Transit Subsidies	7,350,378									16,046,000		23,396,378
Transportation and Environmental Services	28,193,027		436,064	3,240,886	651,040	69,500						32,590,517
Capital Improvement							134,504,335					134,504,335
Component Unit - Library										7,338,570		7,338,570
Component Unit - Schools									236,686,271			236,686,271
Internal Service								4,189,469				4,189,469
TOTAL	\$ 337,134,121	\$ 3,147,877	\$ 86,849,190	\$ 3,240,886	\$ 651,040	\$ 187,188	134,504,335	\$ 4,189,469	\$ 236,686,271	\$ 7,338,570	\$ 16,046,000	\$ 829,974,947

T A B L E II

Source of Revenue	General Fund Excluding Transportation	Housing Special Revenue Fund	Other Special Revenue Fund	Sewer Fund	Stormwater Fund	Transportation Improvement	Capital Projects	Internal Service Fund: Equipment Replacement	Component Units			Total
									Schools	Library	Alexandria Transit Co.	
General Property Taxes	\$ 367,115,645	\$	\$ 910,380	\$	\$ 1,699,040	\$ 6,688,646	\$	\$	\$	\$	\$	\$ 376,413,711
Other Local Taxes	124,850,275											124,850,275
Permits, Privilege Fees and Licenses	2,157,975		5,373,999									7,531,974
Fines and Forfeitures	4,664,000											4,664,000
Intergovernmental Revenue	53,596,656	980,032	36,273,459				6,016,750		47,261,411	159,906		144,288,214
Charges for Services	15,891,959		6,972,229	7,500,000			1,054,000	3,284,701	3,749,078	300,500	4,962,000	43,714,467
Revenue from Use of Money and Property	3,420,000						250,000					3,670,000
Miscellaneous Revenue	782,000		762,743				1,821,207		2,205,227			5,571,177
Bond Proceeds							94,086,000					94,086,000
Unreserved Fund Balance - General Fund	6,839,538						13,120,665		3,984,150			23,944,353
Special Revenue							89,620					89,620
Capital Projects Fund												
Sewer Fund							246,388					246,388
Transportation Improvement												
Retained Earnings - Internal Service Fund								904,768				904,768
TOTAL	\$ 579,318,048	\$ 980,032	\$ 50,292,810	\$ 7,500,000	\$ 1,699,040	\$ 6,688,646	\$ 116,684,630	\$ 4,189,469	\$ 57,199,866	\$ 460,406	\$ 4,962,000	\$ 829,974,947

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