DOCKET ITEM #8
Special Use Permit #2010-0051
1601 Mount Vernon Avenue

<table>
<thead>
<tr>
<th>Application</th>
<th>General Data</th>
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<tbody>
<tr>
<td><strong>Request:</strong> Consideration of a request for a change of ownership and for the continued use of a nonconforming automobile service station.</td>
<td><strong>Planning Commission Hearing:</strong> November 4, 2010</td>
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<td><strong>City Council Hearing:</strong> November 13, 2010</td>
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<tr>
<td><strong>Address:</strong> 1601 Mount Vernon Avenue</td>
<td><strong>Zone:</strong> CL/Commercial Low</td>
</tr>
<tr>
<td><strong>Applicant:</strong> MVSC, Inc by Asif Mahmood</td>
<td><strong>Small Area Plan:</strong> Potomac West</td>
</tr>
</tbody>
</table>

**Staff Recommendation:** APPROVAL subject to compliance with all applicable codes and ordinances and the recommended permit conditions found in Section III of this report.

**Staff Reviewers:** Nathan Randall  nathan.randall@alexandriava.gov
I. DISCUSSION

REQUEST

The applicant, MVSC Inc. by Asif Mahmood, requests Special Use Permit approval for a change of ownership and for the continued use of a nonconforming automobile service station located at 1601 Mount Vernon Avenue.

SITE DESCRIPTION

The subject property is one lot of record with approximately 112 feet of frontage on Mount Vernon Avenue, approximately 87 feet of frontage on East Monroe Avenue, and a total lot area of approximately 9,744 square feet. The site is developed with an automobile service station.

The surrounding area is occupied primarily by commercial uses. An automobile display and storage lot operated by Alexandria Hyundai is located directly to the north. Burke and Herbert Bank is located to the east. A Shell automobile service station is located to the west across Mount Vernon Avenue. A one-story commercial building with multiple tenants including an antiques shop, a Laundromat, and a convenience store is located to the south. Beyond the immediately adjacent commercial area lies a large residential neighborhood.

BACKGROUND

An automobile service station has been in operation in this location since at least 1941. In 1951, the land was zoned C-2 which allowed a service station with a special use permit. In 1992, the subject property was rezoned to CL, and automobile service stations are not permitted in the CL zone. This station never obtained a Special Use Permit as a C-2 use and is therefore considered to be a nonconforming use.

In 1998, the nonconforming use rules were amended to require the abatement of nonconforming uses in seven years, meaning that both the service station and the Hyundai vehicle storage lot next-door were required to cease operations or obtain Special Use Permit approval by 2005. Section 12-214 of the Zoning Ordinance allowed the seven-year abatement period to be extended by SUP approval.

On September 15, 2001, City Council granted Special Use Permit #2001-0071 for the operation of the nonconforming service station with an expiration date of November 2010 (Condition #23) in order to facilitate redevelopment of this block of Mount Vernon Avenue.
During the one-year review of the SUP in October 2002, staff found two violations of SUP conditions and consequently brought the SUP back for review before City Council. On January 25, 2003, City Council approved Special Use Permit #2002-0112 for the continued operation of the service station given that the applicant was pursuing corrective measures.

Two Code-related violations have been recorded at the service station since SUP approval in 2003. One violation related to electric work being performed without proper permits in 2003, while the other violation was for a gasoline spill from a perforated hose in 2008. In both cases the violations were corrected.

In August 2008, staff observed four violations of the conditions of SUP#2002-0112 regarding: the type of repair work that was being conducted at the service station, vehicle parts were stored outside of the dumpster, general property conditions, and training of staff about SUP provisions. A warning ticket was issued and the violations were corrected.

On October 1, 2010, staff visited the subject property to determine if the business was in compliance with SUP conditions. Staff found one violation regarding the storage of vehicle parts outside of the dumpster, which was corrected immediately.

**PROPOSAL**

The applicant, whose family has co-owned the service station for several years, proposes to change ownership of the business from Mount Vernon Service Center, Inc. to MVSC, Inc. He also requests to continue operation of the automobile service station for another 15 years. No changes are proposed to the operation of the business. The service station will continue to offer six gasoline pumps and light automobile repair services in three service bays. The overall hours of operation of the use will continue to be between 6:00am and 10:00pm Monday through Saturday, and between 6:00am and 9:00pm on Sundays. Hours of operation for repair services will continue to be limited to between 8:00am and 5:00pm Monday through Saturday only.

**PARKING**

Technically the service station has no parking requirement since it has been in operation since 1941. Under current Zoning Ordinance regulations, an automobile service station requires one parking space for every gasoline pump. An automobile service station with six gasoline pumps would be required to provide six off-street parking spaces. There are nine parking spaces on the property.

**ZONING/MASTER PLAN DESIGNATION**

The subject property is located in the CL/Commercial low zone. An automobile service station is not permitted in the CL zone, though it operates as a nonconforming use under SUP#2002-0112, pursuant to Section 12-214 of the Zoning Ordinance.
The proposed use is not consistent with the Potomac West Small Area Plan chapter of the Master Plan which designates the property for limited commercial uses not including automobile-related uses.

II. STAFF ANALYSIS

Staff maintains that the ideal use for both this property and the Hyundai vehicle storage lot next-door at 1605-1611 Mount Vernon Avenue is for the type of non-automobile-related, pedestrian-friendly mixed use redevelopment anticipated in long-range plans such as the Mount Vernon Avenue Area Business Plan. However, given the reduced potential for redevelopment during the current economic climate, staff does not object to the applicant’s request to continue operation of the service station business for another 15 years. Staff also does not object to the change of ownership request.

The 1992 rezoning of this area to CL, coupled with the long-range planning goals now reflected in the Mount Vernon Avenue Area Business Plan, have been effective at preventing the establishment of new automobile-related uses on Mount Vernon Avenue. However, staff believes that it is appropriate for some automobile-related uses already existing on the Avenue to continue operation for some period of time, particularly if the uses have demonstrated a willingness to work with the community or if the desired alternative uses are not realistic in the near term.

The redevelopment envisioned in long-range planning goals is not realistic for this site in the near term. The first difficulty is that the site is small and could not be easily redeveloped on its own. The applicant has reported that his family has made attempts to sell the property to its neighbors in the past but has not been successful. Second, the current economic climate and real estate market are not conducive to redevelopment projects. Although there are examples of other automobile-related sites on Mount Vernon Avenue that have redeveloped, such as 2312 Mount Vernon Avenue and the Triangle site, these were approved during times of economic prosperity. Staff recommends continuing the practice of requiring the applicant to return for an extension of the Special Use Permit after a fixed amount of time. The continued inclusion of this condition in this and the adjacent Hyundai case will help facilitate redevelopment these large sites at such time that the real estate market improves.

In the alternative, staff believes that allowing this site to become vacant by not recommending the continued operation of the vehicle storage lot is not an appealing option, particularly considering the current real estate market.

Since it has recommended a continuation of 15 years (or until December 31, 2025) for the Hyundai vehicle storage lot to coincide with the expiration of Hyundai dealership’s lease, staff has no objection to the continuation of the service station use for 15 years. This recommendation continues the precedent of keeping the expiration date the same for both properties.
The service station has consistently corrected any violations of Code provisions and SUP conditions in the last ten years. Further, although it found the site to be in acceptable condition, staff has developed a site improvement plan (Condition #30) in conjunction with the applicant. The plan builds on prior landscaping requirements and goes even further toward increasing the attractiveness at the site. The condition language would require the applicant to add up to two new trees, install new fencing and complete other small improvements. The applicant has demonstrated a willingness to improve the site by already completing some of the elements included in the plan.

Subject to the conditions contained in this report, staff recommends approval of the applicant’s request.

III. RECOMMENDED CONDITIONS

Staff recommends approval subject to compliance with all applicable codes and ordinances and the following conditions:

1. The special use permit shall be granted to the applicant only or to any business or entity in which the applicant has a controlling interest. (P&Z) (SUP #2001-0071)

2. Repair work done on the premises shall be limited to light automobile repair such as tune-ups, oil changes, brake and tire repair and hose and belt replacements as stated by the applicant. (P&Z) (SUP #2001-0071)

3. No repair work shall be done outside. (P&Z) (SUP #2001-0071)

4. No more than six repair vehicles shall be parked or stored outside at any time. (P&Z) (SUP #2001-0071)

5. No junked, abandoned, or stripped vehicles shall be parked or stored outside. (P&Z) (SUP #2001-0071)

6. CONDITION AMENDED BY STAFF: No vehicles shall be displayed, parked, or stored on a public right-of-way. (P&Z) (T&ES) (SUP #2001-0071)

7. No vehicle parts, tires, or other materials shall be permitted to accumulate outside except in a dumpster or other suitable trash receptacle or enclosure. (P&Z) (SUP #2001-0071)

8. CONDITION COMBINED WITH CONDITION #27 AND DELETED BY STAFF: No amplified sound shall be audible at the property line. (P&Z) (SUP #2001-0071)

9. Loading and unloading of vehicles, if any, shall take place on-site and during the hours of operation. (P&Z) (SUP #2001-0071)
10. **CONDITION AMENDED BY STAFF:** All vehicles on the lot shall be stored in a neat and orderly manner, the curb cuts shall be repainted, and the two parking spaces located adjacent to the sidewalk shall be striped to the satisfaction of the Director of Planning and Zoning. (Planning Commission) (SUP#2002-0112) (P&Z)

11. No expansion of the building or pump islands is permitted. (P&Z) (SUP #2001-0071)

12. Any change to the color of the building or signage must be approved by staff pursuant to the Mount Vernon Design Guidelines. (P&Z) (SUP #2001-0071)

13. The applicant shall remove all debris and weeds from the property and maintain the property in good condition. (P&Z) (SUP #2001-0071)

14. **CONDITION REPLACED AND DELETED BY STAFF (See Condition #30):** The applicant shall provide landscaping to the satisfaction of the Director of Planning and Zoning as follows:

   (a) the asphalt shall be removed at the corner of Mount Vernon and Monroe Avenues in order to create a landscaped triangle, and

   (b) additional planters with flowers shall be provided on the pump islands similar to the existing planters. The applicant shall maintain all landscaping in good condition. (P&Z) (SUP #2001-0071)

15. **CONDITION SATISFIED AND DELETED BY STAFF:** The applicant shall comply with the City of Alexandria Best Management Practices Manual for automotive related industries. A copy can be obtained by contacting the Division of Environmental Quality on 703-519-3400, extension 166 Office of Environmental Quality at 703-746-4065 or at http://alexandriava.gov/Environment under Forms and Publications. (T&ES) (SUP #2001-0071)

16. **CONDITION AMENDED BY STAFF:** All waste products, including but not limited to organic compounds (solvents), motor oils, compressor lubricant, and antifreeze shall be disposed of in accordance with all local, state and federal ordinances or regulations and shall not be discharged into the sanitary or storm sewers or be discharged onto the ground. (T&ES) (SUP #2001-0071)

17. **CONDITION AMENDED BY STAFF:** The applicant shall comply with the City of Alexandria Best Management Practices Manual for automotive related industries. A copy can be obtained by contacting the Division of Environmental Quality on 703-519-3400, extension 166 Office of Environmental Quality at 703-746-4065 or at http://alexandriava.gov/Environment under Forms and Publications. (T&ES) (SUP #2002-0112)
19. The hours of operation shall be limited from 6:00 a.m. to 10:00 p.m. Monday through Saturday and 6:00 a.m. to 9:00 p.m. on Sundays. Repair operations may take place from 8:00 a.m. until 5:00 p.m., Monday through Saturday. (P&Z) (SUP #2001-0071)

20. The applicant shall post the hours of operation at the entrance to the building. (P&Z) (SUP #2001-0071)

21. **CONDITION AMENDED BY STAFF:** The applicant shall not sell alcoholic beverages shall be sold on the premises. (P&Z) (SUP #2001-0071)

22. **CONDITION AMENDED BY STAFF:** The applicant shall contact the Crime Prevention Unit Community Relations Unit of the Alexandria Police Department at 703-838-4520 for a security survey for the business and robbery awareness program training for all employees. (Police) (SUP #2001-0071)

23. **CONDITION AMENDED BY STAFF:** The Special Use Permit shall expire in November 2010 on December 31, 2025. (P&Z) (SUP #2001-0071)

24. The provisions of Section 12-214 (B) limiting repairs and improvements shall not apply to this site and building. Improvements and investments shall, however, be consistent with section 12-214 (A)(2), which prohibits expansion or intensification, and with the expiration date in this permit. (P&Z) (SUP #2001-0071)

25. **CONDITION AMENDED BY STAFF:** The Director of Planning and Zoning shall review the special use permit one year after approval and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions which were not corrected immediately, constitute repeat violations or which create a direct and immediate adverse zoning impact on the surrounding community, (b) the director has received a request from any person to docket the permit for review as a result of a complaint that rises to the level of a violation of the permit conditions, or (c) the director has determined that there are problems with the operation of the use and that new or revised conditions are needed. (P&Z) (SUP #2001-0071)

26. **CONDITION FULFILLED AND DELETED BY STAFF:** Staff (Planning and Zoning, and Transportation and Environmental Services) shall work with the applicant to examine the number of curb cuts with a goal towards improving pedestrian and vehicular safety relative to ingress and egress to the gas station. (City Council) (SUP #2001-0071)

27. **CONDITION AMENDED BY STAFF:** All loudspeakers shall be prohibited from the exterior of the building and no amplified sound shall be audible at the property line. (T&ES) (SUP #2002-0112)
28. **CONDITION AMENDED BY STAFF:** No material shall be disposed of by venting into the atmosphere. The applicant shall control odors, smoke and any other air pollution from operations at the site and prevent them from leaving the property or becoming a nuisance to neighboring properties, as determined by the Department of Transportation and Environmental Services. (T&ES) (SUP#2002-0112)

29. The applicant shall conduct employee training sessions on an ongoing basis, including as part of any employee orientation, to discuss all SUP provisions and requirements. (P&Z) (SUP#2002-0112)

30. **CONDITION ADDED BY STAFF:** The applicant shall fully implement a site improvement plan to the satisfaction of the Director of Planning & Zoning no later than May 31, 2011. All site improvements, including landscaping, shall be maintained in good condition in perpetuity. All landscaping shall be consistent with the Alexandria Landscaping Guidelines. The site improvement plan shall consists of the following elements:

   a) A wooden board-on-board fence shall be installed on the northeast corner of the property to screen the existing dumpster and other waste receptacles from the public right-of-way. The applicant shall work with staff to determine an acceptable location and configuration for the fence, although final approval of the fence remains with the Director of Planning & Zoning.

   b) The missing faces on the existing freestanding sign at the corner of Mount Vernon and East Monroe Avenues shall be replaced with faces that match those existing prior to the August 5, 2010 storm.

   c) One tree or large shrub shall be added immediately adjacent to the southeastern corner of the service station building along the eastern property line shared with Burke & Herbert Bank.

   d) If appropriate based on consultation between the Director of Planning & Zoning, the Director of Parks, Recreation and Cultural Activities and the Director of Transportation & Environmental Services, one tree shall be added in the existing tree well between the existing curbs cuts along Mount Vernon Avenue.

   e) The existing planters in front of the building and at each gasoline pump shall be retained and annual flowers shall be planted in these planters except during winter months.

   f) Evergreen shrubs shall be installed in the existing planting bed at the corner of Mount Vernon and Monroe Avenues to replace the potted plants that are resting on the ground.
g) The base of light poles and sign poles on the property shall be repainted to improve their appearance. (P&Z)

31. **CONDITION ADDED BY STAFF:** Litter on the site and on public rights-of-way and spaces adjacent to or within 75 feet of the premises shall be picked up at least twice a day and at the close of business, and more often if necessary, to prevent an unsightly or unsanitary accumulation, on each day that the business is open to the public. (T&ES)

32. **CONDITION ADDED BY STAFF:** Supply deliveries, loading, and unloading activities (excluding gasoline deliveries) shall not occur between the hours of 10:00pm and 6:00am. (T&ES)

**STAFF:** Barbara Ross, Deputy Director, Department of Planning and Zoning;
Nathan Randall, Urban Planner.

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**Staff Note:** In accordance with section 11-506(c) of the zoning ordinance, construction or operation shall be commenced and diligently and substantially pursued within 18 months of the date of granting of a special use permit by City Council or the special use permit shall become void.
IV. CITY DEPARTMENT COMMENTS

Legend:  C - code requirement  R - recommendation  S - suggestion  F - finding

Transportation & Environmental Services:

R-1  DELETED BY STAFF: No amplified sound shall be audible at the property line. (P&Z) (SUP #2001-0071, SUP2002-00112; # 8) – Replaced with updated standard language.

R-2  ADDED BY STAFF: Supply deliveries, loading, and unloading activities shall not occur between the hours of 10:00pm and 7:00am. (T&ES)

R-3  AMENDED BY STAFF: All waste products including but not limited to organic compounds (solvents), motor oil, compressor lubricant and antifreeze shall be disposed of in accordance with all local, state and federal ordinances or regulations and not be discharged to the sanitary or storm sewers or be discharged onto the ground. (T&ES) (SUP #2001-0071, SUP2002-00112 # 17)

R-4  AMENDED BY STAFF: The applicant shall comply with the City of Alexandria Best Management Practices Manual for automotive related industries. A copy can be obtained by contacting the Division of Environmental Quality on 703/519 3400, extension 166. Office of Environmental Quality at 703-746-4065 or at http://alexandriava.gov/Environment under Forms and Publications. (T&ES) (SUP2002-00112; #18)

R-5  DELETED BY STAFF: No material shall be disposed of by venting into the atmosphere. (T&ES) (SUP2002-00112; # 28) Replaced with updated language.

R-6  ADDED BY STAFF: The applicant shall control odors, smoke and any other air pollution from operations at the site and prevent them from leaving the property or becoming a nuisance to neighboring properties, as determined by the Department of Transportation and Environmental Services. (T&ES)

R-7  No vehicles shall be displayed, parked, or stored on a public right-of-way. (T&ES/P&Z)(SUP #2001-0071, SUP2002-00112; # 6)

R-8  AMENDED BY STAFF: All loudspeakers shall be prohibited from the exterior of the building, and no amplified sounds shall be audible at the property line. (T&ES/P&Z) (SUP2002-00112; # 27)

R-9  ADDED BY STAFF: Litter on the site and on public rights-of-way and spaces adjacent to or within 75 feet of the premises shall be picked up at least twice a day and at the close of business, and more often if necessary, to prevent an unsightly or unsanitary accumulation, on each day that the business is open to the public. (T&ES)
C-1 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)

C-2 ADDED BY STAFF: The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). (T&ES)

In order to comply with this code requirement, the applicant shall provide a completed Recycling Implementation Plan (RIP) Form within 60 days of City Council approval. Contact the City's Recycling Program Coordinator at (703) 746-4410, or via e-mail at commercialrecycling@alexandriava.gov, for information about completing this form.

Code Enforcement:

F-1 No Comment

Health Department:

F-1 No Comment

Parks and Recreation:

F-1 No Comment

Police Department:

R-1 The applicant is to contact the Community Relations Unit of the Alexandria Police Department at 703-838-4520 regarding a security assessment for the business.

R-2 The applicant is to contact the Community Relations Unit of the Alexandria Police Department at 703-838-4520 regarding robbery readiness training for all employees.

F-1 The Police Department has no objections to the extension of this SUP.
APPLICATION

SPECIAL USE PERMIT

SPECIAL USE PERMIT # 2010-0001

PROPERTY LOCATION: 1601 Mount Vernon Ave

TAX MAP REFERENCE: 043-02-04-26 ZONE: CL

APPLICANT:

Name: MVSC, Inc.

Address: 1601 Mount Vernon Ave, Alex, VA 22301

PROPOSED USE: Continuation of a non-conforming use - Service Station

THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 4-11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria staff and Commission Members to visit, inspect, and photograph the building premises, land etc., connected with the application.

THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article IV, Section 4-1404(D)(7) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Print Name of Applicant or Agent

Signature

Date

Mailing/Street Address

Telephone #

Fax #

City and State Zip Code

Email address

ACTION-PLANNING COMMISSION: DATE:

ACTION-CITY COUNCIL: DATE:
PROPERTY OWNER'S AUTHORIZATION

As the property owner of 1001 Mount Ver. Ave, I hereby grant the applicant authorization to apply for the Service Station use as described in this application.

Name: Robert Allendorf, 1601 MUSC, LLC. Phone (703) 683-8000

Address: 700 N Washington St, Alexandria VA 22314 Email: ________________________________

Signature: ________________________________ Date: November 1

1. Floor Plan and Plot Plan. As a part of this application, the applicant is required to submit a floor plan and plot or site plan with the parking layout of the proposed use. The SUP application checklist lists the requirements of the floor and site plans. The Planning Director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver.

- [] Required floor plan and plot/site plan attached.

- [] Requesting a waiver. See attached written request.

2. The applicant is the (check one):

[ ] Owner
[ ] Contract Purchaser
[ ] Lessee or
[ ] Other: ________________________________ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent.

MUSC, Inc.

Asif Allendorf 50%

Robert Michael 50%
**OWNERSHIP AND DISCLOSURE STATEMENT**

*Use additional sheets if necessary*

I. **Applicant**. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

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<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Percent of Ownership</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Asf Michael</td>
<td>1601 Museum Ave</td>
<td>50%</td>
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<tr>
<td>2. Richard</td>
<td>1601 Museum Ave</td>
<td>50%</td>
</tr>
<tr>
<td>3.</td>
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II. **Property**. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 1601 Museum Ave (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

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<tr>
<td>1. Asf Michael</td>
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III. **Business or Financial Relationships**. Each person or entity listed above (I and II) with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or other Boards of Architectural Review.

<table>
<thead>
<tr>
<th>Name of person or entity</th>
<th>Relationship as defined by Section 11-350 of the Zoning Ordinance</th>
<th>Member of the Approving Body (i.e. City Council, Planning Commission, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Asf Michael</td>
<td>NONE</td>
<td></td>
</tr>
<tr>
<td>2. Richard</td>
<td></td>
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NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

**Date**       **Printed Name**       **Signature**
If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

☐ Yes. Provide proof of current City business license

☐ No. The agent shall obtain a business license prior to filing application, if required by the City Code.

NARRATIVE DESCRIPTION

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary.)

We would like to continue running this property as a service station. We sell gasoline between Monday-saturday between 6am-10pm and sundays 8am-8pm. We do inspections and repairs Monday-saturday between 8am-5pm. We employ 6 individuals. We do not store cars and most are removed daily. We serve approximately 75 customers a day. We serve many businesses and residents daily. We seek an extension of this sup for 15 years expiring 2025.
USE CHARACTERISTICS

4. The proposed special use permit request is for (check one):
   [ ] a new use requiring a special use permit,
   [ ] an expansion or change to an existing use without a special use permit,
   [ ] an expansion or change to an existing use with a special use permit,
   [ ] other. Please describe: Continue our current business.

5. Please describe the capacity of the proposed use:
   A. How many patrons, clients, pupils and other such users do you expect?
      Specify time period (i.e., day, hour, or shift).
      We serve 75+ customers daily.
      
   B. How many employees, staff and other personnel do you expect?
      Specify time period (i.e., day, hour, or shift).
      During 8am-5pm we have 3 employees. After 5pm, we have 1.

6. Please describe the proposed hours and days of operation of the proposed use:
   Day: Hours:
   6am Mon-Sat: 6am-10pm
   6am Sun: 8am-8pm
   Service Mon-Fri: 8am-5pm
   Service Sat: 8am-2:30pm

7. Please describe any potential noise emanating from the proposed use.
   A. Describe the noise levels anticipated from all mechanical equipment and patrons.
      Minimal noise from air tools used in bags.
      
   B. How will the noise be controlled?
      We try to keep bay doors closed to reduce noise.
8. Describe any potential odors emanating from the proposed use and plans to control them:

We should have no odors

9. Please provide information regarding trash and litter generated by the use.

A. What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers)

Animal paper products and soda bottles

B. How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or per week)

We have a small dumpster that gets emptied once or twice a month

C. How often will trash be collected?

Once or twice a month

D. How will you prevent littering on the property, streets and nearby properties?

Employees clean lot on a daily basis

10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

[ ] Yes. [ ] No.

If yes, provide the name, monthly quantity, and specific disposal method below:

Motor oil, Antifreeze, Brake fluid, Approximately 20-30 lbs a month.

All fluids are put in protective containers that are picked up every two weeks.
11. Will any organic compounds, for example, paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

[ ] Yes  [ ] No

If yes, provide the name, monthly quantity, and specific disposal method below:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

12. What methods are proposed to ensure the safety of nearby residents, employees and patrons?

Every Employee is trained to deal with any potential problems. We have kits that are in place for any problems.

________________________________________________________________________

ALCOHOL SALES

13. A. Will the proposed use include the sale of beer, wine, or mixed drinks?

[ ] Yes  [ ] No

If yes, describe existing (if applicable) and proposed alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
PARKING AND ACCESS REQUIREMENTS

14. A. How many parking spaces of each type are provided for the proposed use:

- 7 Standard spaces
- [ ] Compact spaces
- [ ] Handicapped accessible spaces.
- [ ] Other.

Planning and Zoning Staff Only
Required number of spaces for use per Zoning Ordinance Section 8-200A__

Does the application meet the requirement?
[ ] Yes [ ] No

B. Where is required parking located? (check one)
- [ ] on-site
- [ ] off-site

If the required parking will be located off-site, where will it be located?

PLEASE NOTE: Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

C. If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

[ ] Parking reduction requested; see attached supplemental form

15. Please provide information regarding loading and unloading facilities for the use:

A. How many loading spaces are available for the use? ______________

Planning and Zoning Staff Only
Required number of loading spaces for use per Zoning Ordinance Section 8-200__

Does the application meet the requirement?
[ ] Yes [ ] No
B. Where are off-street loading facilities located?  


C. During what hours of the day do you expect loading/unloading operations to occur?

Only Unloading will be yes which is done during regular business hours.

D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?

Once a week

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

Adequate street access

SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building?  [X] Yes  [] No

Do you propose to construct an addition to the building?  [] Yes  [X] No

How large will the addition be? _________ square feet.

18. What will the total area occupied by the proposed use be?

\[ 1625 \text{ sq. ft. (existing)} + \_\_\_\_\_\_\_\_\_ \text{ sq. ft. (addition if any)} = 1625 \text{ sq. ft. (total)} \]

19. The proposed use is located in: (check one)

[X] a stand alone building

[ ] a house located in a residential zone

[ ] a warehouse

[ ] a shopping center. Please provide name of the center: ____________________________

[ ] an office building. Please provide name of the building: ____________________________

[ ] other. Please describe:________________________________________________________

End of Application
Supplemental information to be completed by applicants requesting special use permit approval of an automobile-oriented use (e.g., automobile repair garage, car wash, auto or trailer sales).

1. What type of automobile oriented use do you propose?
   - [ ] automobile or motor vehicle parking or storage lot.
   - [ ] automobile or trailer rental or sales.
   - [X] automobile service station.
   - [ ] automobile repair, including car wash.
   - [ ] other: __________________________________________

2. What types of repairs do you propose to perform?
   - Oil Changes, Tune-ups, Minor Repairs, Inspections, Emissions, Brakes
   - ____________________________
   - ____________________________

3. How many of each of the following will be provided?
   - 2 hydraulic lifts or racks
   - ______ service pits
   - 3 service bays

4. How many vehicles will be parked on-site at any one time. Please provide information on the type (i.e., for sale, customers, employees, or repairs)?
   - Employees do not park on site
   - 4 or 5 customers a day
   - ____________________________
   - ____________________________

5. Will a loudspeaker or intercom system be used outside of the building? _____ Yes  [X] No

Please note: All repair work must occur within an enclosed building.
October 27, 2010

Faroll Hamer, Director, Department of Planning and Zoning
City Hall, Room 2100
Alexandria, VA 22314

Subject: Docket item #8, SUP #2010-0051, 1601 Mt. Vernon Avenue Service Station

Dear Ms. Hamer,

The Del Ray Citizens Association Land Use Committee and Executive Board discussed this SUP application, a request for a 15 year extension of an SUP for a non-conforming service station, at their monthly meetings in October.

The current SUP for this property expires at the same time as the SUP for 1605 and 1611 Mt. Vernon Avenue, the auto storage lot for the Hyundai dealership. The original SUPs were set to expire at the same time in anticipation of a coordinated redevelopment of the properties. The general consensus of the Land Use Committee and the Executive Board was that denying the extension would not benefit the neighborhood since it is not likely that there would be an opportunity to re-develop this land in the near future if the SUP were not extended. This could result in the lot remaining empty for an extended period of time.

The applicant has installed some new landscaping on the property and said that the service station sign would be repaired. Additional landscaping, including flower beds at the corner of Mt. Vernon and Monroe Avenues and planters on the property, would help to soften the mostly paved property and wide curb cuts.

The Land Use Committee recommended to the Executive Board to support a ten year extension of the SUP. The Executive Board amended the vote to support the 15 year extension of the application with the following recommended condition:

• The applicant fix the sign and install additional landscaping to the satisfaction of the Director of Planning and Zoning.

The recommendation will be presented to DRCA membership for a vote at the monthly meeting in November.

Thank you for your consideration.

Sincerely,

Sarah Haut
Co-Chair
Land Use Committee

cc: Planning Commission
November 4, 2010

Dear Members of Planning Commission,

The Del Ray Business Association (DRBA) would like to express our absolute support for the extension of the SUP for Alexandria Hyundai for an additional fifteen years as requested (SUP2010-0052). As a matter of consistency (and as Staff articulates in its recommendation), we also support the extension of the SUP for Del Ray Service Station for fifteen years as requested (SUP2010-0051).

Regarding SUP2010-0052, we find the decision to extend for fifteen years to make the most sense because it will allow Alexandria Hyundai to coordinate the expiration of its SUP with that of its lease, which ends in 2025. If the SUP expired before the lease, the owner would be left paying rent on property that he could not use. Additionally, the property would most likely remain vacant for some time, which would create a significant eyesore on the Avenue.

DRBA understands the Mt. Vernon Area Plan aims to discourage automotive uses on the Avenue. We very much respect the intent of the Plan, but as we understand it, that Plan was created five years after Alexandria Hyundai last renewed it SUP. Requiring the business to adhere to those regulations when it existed before they did would not be fair.

That being said, we are happy that both the Del Ray Citizens Association and City Staff agreed to recommend the extension as requested. This entire process was an excellent example of citizens, Staff, and businesses communicating early, openly and honestly in order to arrive at the best outcome for all involved. Alexandria Hyundai is an exemplary neighbor and community member and we will be happy to see them on the Avenue for fifteen more years.

Thank you for your consideration.

Sincerely,

Jill Erber, President
Del Ray Business Association